

## **CSR PROJECT**

**Proposal for financial assistance for Special School for the children with disabilities for Inclusive education & Development for Regular Schooling & Reducing Dropout under the CSR Initiative of your Concern.**

**Submitted to:**  
**The Chairman & MD,**



**This Institute for the Handicapped and Backward People Approved by National Foundation of Corporate Social Responsible Hubs of the Indian Institute of Corporate Affairs for implementing of CSR Project.**

## **Submitted By:**

**Dr.M.A.Hasan Sahani**  
**Founder Director**

**INSTITUTE FOR THE HANDICAPPED & BACKWARD PEOPLE**  
44, Chanditala Branch Road, Behala,  
Kolkata-700 053, State-West Bengal, India,  
Phone: 91-033-24032550, Cell:+91-9883305988 / 9143472558  
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## **Legal Status of the organization**

- \* Registered under West Bengal Societies Registration Act XXVI of 1961, Regd.No.S/IL/6247
- \* Recognized under the PWD Act by the Commissioner of Persons with Disabilities, Govt.of West Bengal
- \* Registered under Foreign Contribution (Regulation) Act. (FCRA) No.147120819
- \* Registered under the National Trust for welfare of persons with Autism, Cerebral Palsy Mentally Rtd.Act-99
- \* Registered under the 80G and 12AA exemption of the Income Tax Act-1961 No. DIT (E)/198/8E/39/09-10
- \* Registered under ministry of commerce and Industry for Import and Export License Act. Code no.0210026642
- \* Empanelment NGO of Tata Institute of Social Science of the National Corporate Social Responsibility Hub's
- \* Accredited by the ISO 9001-2008 for Quality Management System by Norwegian elite certification Pvt. Ltd
- \* West Bengal State Partner of Rajiv Gandhi Foundation for distribution of motorized try wheeler for disabled.
- \* Approved organisation u/s 35AC of Income Tax by Ministry of Finance, Government of India. proved NGO under section 35AC of Income Tax by Department of Revenue, Government of India

**Project Proposal documents of hard copy will be produce when you sanction  
Or Before sanction as per your requirement of this project**

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# INSTITUTE FOR THE HANDICAPPED & BACKWARD PEOPLE

Ph.033-24068082- 9883305988 / 9143472558

E-mail: [ihbpkol@gmail.com](mailto:ihbpkol@gmail.com) , [www.ihbp.org.in](http://www.ihbp.org.in)



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- \* Registered under ministry of commerce and Industry for Import and Export License Act. Code no. 0210026642
- \* Affiliated by West Bengal State Council of Technical Education & Aided by dept. Technical Edu. & Training
- \* Empanelment NGO by Tata Institute of Social Science National CSR Hub code is 1/1/11/004
- \* Institute Registered with 35AC of Income Tax Act approved by National Committee of Govt. of India
- \* Institute registered under 10 (23C) of Income Tax Act approved by Commissioner of Income Tax

**44, Chanditala Branch Road, Behala, Kolkata-700 053, West Bengal, India. Ph.+091-9883305988 / 9143472558,**

**Ref. No: IHBP/1087/2015**

**Date: 06.11.2015.**

To  
The Chairman & Managing Director,

**Subject: Proposal for financial assistance for Special School for the children with disabilities for inclusive education & Development for Regular Schooling & Reducing Dropout.**

Dear Sir/Madam,

We introduce our self as a socially responsible non-profitable NGO for social development and you will be happy to known that our organisation approved under the National Foundation of Corporate Social Responsibility Hub's (NFCSRH) at IICA for implementation of the CSR project and activities. You have been aware very recent passed a company bill for mandatory of CSR activities of CPSE. As per the CSR rules Our activities are given below please see as follows:

We are doing work since the year 2001 in the field of disability and neglected section of the society. We are providing education, training and all type of rehabilitation services with Special School for hearing Impaired, Mentally challenged, Cerebral Palsy and vulnerable children age group 1-18. We also provided Community Based, Home based rehabilitation and training centre and workshop for the adult disabled boys, girls and women absolutely free of cost and 99 % of beneficiaries those who having come from the very poorest of poor families in urban and rural areas, at present 300 beneficiaries both girls and boys are constantly benefited from us. As far as the rest of the disabled children are concerned who are not able to attend the regular school for some problems, we take them under our wings. We whole hearted support for educate them, give vocational training in many departments to empower and make them for self-dependent have processing effort to stand their own feet. We also try to motivate them and take confidence building measure. In general we try to make them believe in themselves and be confident enough to face the real world and earn a living with dignity.

We need financial assistance for the continuing implementation of the projects for pre-school intervention primarily to prepare the disabled for their schooling in special schools and integration at the appropriate stage in regular schools. These projects will serve infants and disabled children up to 18 years of age and adult with disabilities. We highly needed your financial assistance of this project under the CSR activities of company.

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Ref. No: IHBP/1087/2015

(2)

Date: 06.11.2015.

In this affair, your honor we would request you to kindly consideration in to the aforesaid matter for financial assistance of this special project and contributes in this Institution as per your rule and Social Responsibility (CSR) policy of your Concern at your earliest possible. We know about your company doing to the good activities in the community development, we desired becoming a partner for your group. At your financial sponsorship and support by special project they said needy disabled-children and people will be highly benefited and they will fulfill their mission or dreams through our social activities & your funding assistance will be 100% tax exemption u/s 35AC of Income Tax act.

This project comprises of four parts. These parts are: Part I - Organization details, Part II – Project details, Part III - Budget Estimate, (Part IV – Relevant documents and Information hard copy of documents will be submitted after your requirement.

Please Click this link and see project Video: <http://www.youtube.com/watch?v=NaDqk84rADY>

See our Website: [www.ihbp.org.in](http://www.ihbp.org.in)

Thank you very much & we are waiting for your prompt response,

Yours faithfully,



R. M.A. HASAN SAHANI  
FOUNDER DIRECTOR  
Institute for the Handicapped &  
Backward People

**INSTITUTE FOR THE HANDICAPPED AND BACKWARD PEOPLE**  
**44, Chanditala Branch Road, Behala, Kolkata-700053, West Bengal**

**PART-I**

Project Title: <b>Proposal for financial assistance for Special School for the children with disabilities for inclusive education &amp; Development for Regular Schooling &amp; Reducing Dropout.</b>							
<b>PART I - ORGANISATION PROFILE</b>							
1.	Name of the Organization	:	<b>INSTITUTE FOR THE HANDICAPPED &amp; BACKWARD PEOPLE</b>				
2.	Registered contact Office	:	<b>44,Chanditala Branch Road, Behala, Kolkata-700 053.State-West Bengal, India,</b>				
3.	Contact Number	:	(033) 24032550				
4.	Mobile (Cell)No.	:	+91-9883305988 / +91-9143472558				
5.	E-mail	:	ihbpkol@gmail.com				
	Website	:	<a href="http://www.ihbp.org.in">http://www.ihbp.org.in</a>				
6.	Contact Person	:	Dr.M.A.Hasan Sahani				
7.	Position	:	Founder Director,				
8.	Legal status/Registration details	(a)	<b>Duly registered under West Bengal Societies Registration Act.XXVI 1961.Registration No. S/IL/6247 of 2001</b>				
		(b)	<b>Recognised by the Commissioner of Persons With Disabilities (Equal Opportunities, protection of Right and full Participation) Act-1995 Government of West Bengal.</b>				
		©	<b>Registered under Foreign Contribution Regulation Act-(F.C.R.A) No.147120819</b>				
		(d)	<b>Registered under the National Trust for Welfare of the Persons with Autism, Cerebral Palsy Mental Retardation &amp; Multiple Disabilities. (Ministry of Social Justice &amp; Empowerment)</b>				
		(e)	<b>Pan No.AAATI5984P</b>	<b>TAN No. CALI03592B</b>			
		(f)	<b>Valid extended in perpetuity registered under the 80G and 12AA exemption of the Income Tax Act-1961 No. DIT (E)/198/8E/39/09-10</b>				
		(g)	<b>Registered under ministry of commerce and Industry for Import and Export License Act. Code no.0210026642</b>				
		(h)	<b>Unique Id of NGO partnership System of Planning Commissioner, Govt. of India Unique Id No. WB/2009/0001231</b>				
		(i)	<b>Empanelment NGO by Tata Institute of Social Science (TISS)National CSR Hub code is 1/1/11/004</b>				
		(j)	<b>Institute gotten ISO 9001 2008 category quality control system certificate.</b>				
		(k)	<b>West Bengal State Partner of Rajiv Gandhi Foundation for Motorised Tri-wheeler</b>				
		(l)	<b>Recognition by School Education Department Govt.of W.B. without Grant in Aid.</b>				
		(m)	<b>Approved NGO by the National Committee of Government of India under the 35AC of Income Tax Act,</b>				
9.	Bank name & address	:	<b>State Bank of India</b>				
	Account No.	:	42/A,Diamond HarbourRoad,,Kolkata,West Bengal-700038 30367856518				
10.	Auditors Name & Address	:	P.P.Mukhapadhyay & Co. Panskura R.S. Purba Medinipur, Phone:03228-253010				
11.	Annual Expenditure	:	70-100 Lacs				
12.	Annual Budget	:	100-150 Lacs				
13.	Funding source of the Institute.	:	We collect public donation source and corporate sector Please see Donors list in para 22				
14.	Any fees from disabled child or beneficiaries?	:	No, Absolutely free, we raise fund from corporate and other donors in favour of the disabled children because our students coming from poorest of poor & below poverty.				
15.	At present Employee's	:	27 (Twenty Seven) Please See Staff List				
16.	How many disabled children in the institute get education at present	:	Type of Disability	Male	Female	Total	Details of the beneficiaries please see List of Beneficiaries given their name, address, photograph, date of admission & all information.
			Mentally Challenged	50	34	84	
			Hearing Impaired	35	47	82	
			Cerebral Palsy	29	07	35	
			SC,ST, OBC & Min.	95	205	300	
			<b>Total-</b>	<b>209</b>	<b>293</b>	<b>502</b>	

## **17. PURPOSE OF ESTABLISHMENT BACKGROUND, VISION, MISSION AND OTHER STATEMENT**

### **BACKGROUND OF THE ORGANIZATION**

Institute for the Handicapped and Backward People (IHBP) was founded as a registered society in the year 2000 by Dr. M.A.Hasan Sahani, a freelance Social Worker by desire, with the passion to help by education, training, rehabilitation and serve the deprived disabled and the disadvantaged People of his native area. Later the Services of the organisation were gradually extended to nearby Villages, on the basis of need.

### **INSPIRATION OF THE ORGANISATION**

Dr.M.A.Hasan Sahani is the key competence of the governing body and dedicated social worker he is the founder of this organization and it's established by 2001. He and seventeen members of his family i.e. Father', Mother' Sisters and Brothers all numbering 17 (seventeen) in the family are disabled. Inspiration created at their with a mission is to bring about positive changes in the lives of all people with disabilities, children, women, old age and backward people through a range of well thought services to enhance their sustainable skills and knowledge and give them opportunities to exercise their constitutional rights and their full participation and contribution to the community.

### **NATURE OF THE ORGANISATION**

This is a non-governmental, non-profitable & non-political, Philanthropic and state level organization. Specially, we are promoting humanitarians service for care, education, training and rehabilitation and Research of the disabilities, orphan children, destitute, women and senior citizen who are helpless.

### **THE TARGET AREAS AND GROUP**

Institute for the Handicapped and Backward People (IHBP) is now effective in 29 Block, under the South 24 Parganas and Kolkata district of the state of West Bengal, India. The key target groups are Backward classes, SC, ST, Muslim children and among them girls and Children with disability. Non discriminatory access to Basic Services (Education, Health and Nutrition, training and rehabilitation) of Socially Excluded Communities Dalits (the so-called untouchables or lowest caste group), Children, Child Laborers, the disadvantaged Youths, rural Women and the unorganized rural Laborers.

### **ORGANISATION'S ACTIVITIES**

Institute for the Handicapped and Backward People (IHBP) is doing work since the year 2001 in the field of disability. We are providing education with Special School for hearing Impaired, Mentally challenged, Cerebral Palsy, Visually Impaired and vulnerable children age group 1-18. We also provided Community Based Rehabilitation and training centre and workshop for the adult disabled boys, girls and women absolutely free of cost and 99 % of disabled those who having come from the very poorest of poor families in urban and rural areas, at present 202 disabled children both girls and boys are constantly benefited from us. Besides of this we conducting Special education, non-formal Education for working Children, in the evenings, Promoting Education among the Village Children and Youths, Strengthening of Parents and Teachers in the Villages to bring down the School drop-outs, disabled accessible ramp, Providing additional teaching Staff to community schools, Organizing Health and Human Rights Awareness and Education, Alternative Skill Training for Child Laborers, Training for rural Girls with disability, and organizing Women with disability into Self Help Groups (SHGs). We run some vocational training centers and workshop at the centre viz. computer, Embroidery, tailoring, Manpower development and also operate a dental health unit, where mothers' parents are also involved for training along with Persons with Disabilities since the year 2001. We running unit for employment and rehabilitation of poor women and those with disabilities.

### **MISSION OF THE ORGANISATION**

Institute for the Handicapped & Backward People, is to bring about positive changes in the lives of vulnerable people such as disabled, children, women, old aged and backward people through a range of well thought services to enhance their sustainable skills and knowledge and give them opportunities to exercise their constitutional rights and their full participation and contribution to the community of the society.

### **VISION OF THE ORGANISATION**

Our organization realizes that in all development process, Disabled, children and women's participation must be ensured and community involvement and active participation is essential for sustainability of the programmes and balanced development. Institute for the Handicapped and Backward People invests in the potentials of these individuals through community development initiatives targeting Food Security, Economic Development, Primary Health and Basic Education, Emergency management initiatives and provide aid to disaster survivors.

## **18. HOW TO MANAGEMENT OF THE ORGANISATION**

Institute for the Handicapped & Backward People managed by an Executive Committee consisting of 7 (Seven) members elected by the General body once in every years. The Chairman exercises the overall control over the activities. The Secretary General functions as the Chief executive of the agency.

## **19. List & Details of Donations/ Grants received from different donors and corporate sectors.**

Details of the donors and associated Projects for the past three years

<b>Sl.No.</b>	<b>Name of the Partner Corporate Company</b>	<b>Name of project Sponsored by Financial Assistances</b>
1.	Rail Vikash Nigam Ltd (RVNL)	100 children Educational development project
2.	State Bank of India	Purchasing Furniture equipment project.
3.	ONGC Ltd.	Children Sponsorship Project.
4.	MSTC Ltd	Children Sponsorship Project.
5.	MSTC Ltd.	Medical Equipments Purchasing Project
6.	Steel Authority of India Ltd. (SAIL)	Computer Training Project
7.	Bharat Petroleum Corporation Ltd.	Vocational Training Project
8.	Coal India Ltd.	Infrastructure Development Project
9.	Balmer Lawrie & Co.Ltd.	Children Sponsorship Project.
10.	Gail India Ltd.	Vocational Training and Equipment purchasing Project.

## **20. ACHIEVEMENT OF THE ORGANISATION**

Our Institute for the Handicapped and Backward People is one of district Level Network of NGOs involved in Advocacy and Campaign for quality, compulsory and free Education for all Children. Educational enabled 500 poorest pupils in Government Schools through its provision of additional teaching Staff. Educated 500 Child Laborers through Non-formal Education. Empowered 200 Women and 150 Youths by equipping them through Skill Training. Treated the illness and addressed the Common Health Problems of 25 Villages through Periodical Health Camps. Thirty five disabled people are placement to the different corporate BPO sector. We are distributed 800 above hearing aid and 100 wheel chair at free of cost by of Star Key Hearing Aid Foundation. We enabled to achieve for 200 children with disabilities to mainstream school. 225 Children with disabilities are presently receiving quality education & computer training.

## **21. AWARD**

Institute for the Handicapped and Backward People has a team of technical. Professional and administrative (See Annual Report for details) and over a decades of experience of work in both institution-based and community based projects. It has also received excellent award from the International Rotary Club. You will be glad to know that our Institute for the Handicapped and Backward People have been awarded prestigious "Outstanding State Award" for Empowerment of Persons with Disabilities – 2013 by His Excellency the Governor of West Bengal

## **22. OUR COMMITMENT TO ACCOUNTABILITY AND TRANSPARECY**

Institute for the Handicapped and Backward People is committed to high standards of accountability and transparency. It is an expression of our core value on 'Stewardship.' Our commitment to accountability and transparency is to ensure we work effectively for the well being of social changes. Institute for the Handicapped and Backward People continually strives to maintain high national and international standards of professional competence and is accountable through appropriate structures for achieving these standards. Policies, procedures, systems, practices, work culture, rigorous internal audits and statutory audits by reputed auditors as well as design, monitoring and evaluation of the programmes reflect our commitment to accountability and transparency



**DISABLED CHILDREN EDUCATIONAL / SPONSORSHIP PROJECT**

**Project Title: Proposal for financial assistance for Special School for the children with disabilities for inclusive education & Development for Regular Schooling & Reducing Dropout under the CSR Initiative of your concern.**

**PROJECT SUMMARY**

This project will sponsor 50 socially and economically marginalized children with disabilities by providing their school tuition fees, books, uniforms and Tiffin for over year. Institute for the Handicapped & Backward People (IHBP) has worked with disabled groups to identify the most vulnerable children with disabilities in our community-- these children show scholastic potential and come from homes where they either cannot afford or will not be able to afford the cost of school in the near future.

IHBP through its extensive research have come upon this innovative project where after identifying the disabled children both boys and girls, we will take them under our wings and impart quality education and later on give vocational training. The vocational training will be such that after completing the vocational training they will be able to get a job or start a new small business i.e. job oriented and self-sustainable. After completing their basic school education and vocational training we will make it a point to provide proper rehabilitation to them so that they can find a suitable job on their basis of education, qualification and vocational training. In this way we can bring the needy downtrodden disabled children to the main stream, fulfill their dream and bring a socio-economic change in their lifestyle and their family.

So for the proper education, vocational training and welfare of the disabled children we are praying for sponsorship from your esteemed Organisation/Company. With your financial aid these unfortunate poor needy disabled children will be able to receive a basic education & training which we can say their Constitutional Right under Right to Education. Your sponsorship could give a disabled child a chance to go back to special school, welfare along with their family and build a secure future for them.

**TIME DURATION:** 2014-15, 2015-16 AND 2016-18 and continuing

**PROJECT COST BREAKUP & COST CALCULATION MONTHLY 21 DAY SCHOOL EXCEPT SATUR & SUNDAY**

<b>Year</b>	<b>Cost per disabled children per month</b>	<b>Cost per disabled children per year</b>	<b>Total cost for 100 disabled children per annum</b>
2015-16	5,061/-	60,730/-	<b>60,73,000</b>
2016-17	4,981/-	59,772/-	<b>59,77,199</b>
2017-18	5,475/-	65,699/-	<b>65,69,879</b>
2018-19	6,018/-	72,218/-	<b>72,21,827</b>
2019-20	6,628/-	79,536/-	<b>79,53,611</b>

**PROJECT BACKGROUND**

India has some 40 to 80 million persons living with disability, it is estimated that about 30 per cent of them are children below the age of 14 years. In India, most of the disabled children do not receive any form of education and poverty is the biggest cause of disability in India. Low literacy rates and widespread social stigma are making disabled people among the most excluded in Indian society. At least one in every twelve households has a member with disability and illiteracy and poverty among the disabled families in high. Children with disabilities are 5 time more likely to drop out of school than average. Institute for the Handicapped and Backward People, with the help of its dedicated staff and volunteers have done an extensive research and survey amongst the different villages, town of South 24 Parganas District, Kolkata and its adjoining areas. From the data collected through this research and baseline survey IHBP has come to the conclusion that out of the total population of the said area a large numbers are disabled people. Out of the disabled people a majority of them are from the poorest of the poor family. Though the government has started different projects and programmes for the welfare and benefit of the disabled people, the condition of them has not changed a bit. Through our survey we can say that the awareness amongst the parents of these disabled children is negligible and they are not aware of the different schemes and programmes of the government and its different welfare projects. We may further add that from our survey we can say that there has been some genuine lacking amongst the government employees involved in the different awareness camps or they have not acted with full social or moral responsibility. For the parents the disabled children are a curse and they will have to live with it. As most of them come from socio and economic backward background and are not educated they are least bothered and are not willing to spend any money or time on their disabled children. They have left their disabled children on their fate. As the matter stands we art first



have to thoroughly generate awareness amongst the parents of the disabled children. The above mentioned disabled children of the said area are in urgent need of help by education, socio-economic rehabilitation and primary basic amenities in all respects like, health, education, living conditions and sanitation and mobility accessibility. IHBP as a socially dedicated NGO working for the total development and upliftment of the disabled children and people both men and women sees it as its moral and social duty to do some productive and constructive work for the welfare of the said disabled children and people. IHBP concludes with the fact that there is a huge scope and responsibility on the part of government and the implementing NGO to bring a socio-economic development, education and basic amenities amongst the needy, poor disabled children in the South 24 Parganas District, Kolkata and its surrounding areas.

#### **PROJECT DESCRIPTION:**

This Project address the needs of the disabled children of the poorest of the poor family through interventions to enhance access and retention of disabled child in schools or special schools and to generate a community demand for disabled children education through training and mobilization. Efforts will be made to generate a community demand for disabled children education and enabling condition. Community leaders and Elders of the targeted area's participation is a must to create an environment that guarantee disabled children's education, motivation and mobilization of parents and the community mobilization at large. Enhancing the role of parents, mainly mothers in school related activities and participation in school committees and strengthening linkages between the school, teachers and communities to strengthen them. The Project for school intervention is primarily to prepare the disabled for their schooling in special schools and integration at the appropriate stage in regular schools. This project will serve infants and children from 3-18 years of age or it may vary in some cases or the other as the targeted child is disabled and it's a special school.

Special school are meant to provide residential as well as non-residential care with the end objective of bringing about feasible improvement in the lives of the persons with disability through acquiring skills as basic as activities of daily living to their integration into regular institutions of learning and society in general. Prescribed inputs based on the needs of each of the sub categories of the disabled that are expected to bring about behavioral changes and enhancement of their cognitive abilities (specially with reference to the mentally challenged), and specialized skills that facilitate the process of rehabilitation should, in brief, constitute the curriculum of these institutions. Physical activities that bring about improvements in relation to the outside world such as dancing, play-acting, yoga, martial arts and activities that provide for aesthetic stimulus like music, painting and other creative vocational inputs are some of the expected inputs from these institutions.

#### **SIZE OF PROJECT & TEACHER STUDENTS RATIO:**

To assess the capacity of each child and thereafter place them in grouping and grade as prescribed standards and instructions of National Institute for the Mentally & Hearing Handicapped (NIMH/NIHH) regarding development of Special School has been kept in view.

The chronological age of the beneficiaries of the Special School should be from 3-18 years of age. The upper age limit can be considered for relaxation. Children below the age of 3 years are expected to be covered under the project profile of Pre-School and Early Intervention and Home Management Projects.

The size of the Schools should be such that there are necessary levels of gradation prescribed by the National Institutes, with a total strength of 50-186 (or more) for each School like MR, HI, CP, assuming that the teacher: beneficiary ratio range preferably from 1: 8 to 1: 2 for the severely multiple disabled children. It must be appreciated however, that children with multiple disabilities can be given a maximum of 1-2 hours of specialized attention in a day and so a teacher can handle 4-6 such children in a day and the ratio of 1: 4 to 1: 6 is quite acceptable for institutions having children with multiple disabilities.

IHBP flow up the existing norms Rehabilitation Council of India's (RCI) for the teacher - pupil ratio is kept at 1: 8 for the mentally challenged, hearing impaired and 1:2 for the cerebral palsy or multiple disabled. The extent of funding will however be contingent on various factors like availability of resources with the corporate/ funding agencies, the financial capacity of the IHBP, delivery of services and activity level of the IHBP, the need and justification put forth by the organization etc.

#### **INFRASTRUCTURE:**

These comprise initiating three schooling programme for deprived, children with disabilities and disadvantaged children from neighboring urban slums and from rural areas, thereby using Institute for the Handicapped and Backward People's existing building and infrastructure for greater social benefits. If there are children with disability they may avail of the pre-school service or existing services offered by Institute for the Handicapped and Backward People's family Service for more intensive inputs. The infrastructure arrangement of the school has suitable for the disabled children and barrier, hazard free from all circumstances. The building has clean spacious, well lighted and ventilated to facilitate comfortable stay and learning by the trainees/beneficiaries. The building and classrooms have provided barrier free access in all condition.

## **GOAL:**

The main goal of this project is to develop and contribute for an effective implementation of Disabled child education through innovative interventions, facilitation, capacity building, strengthening and initiation of community approach for sustainable.

## **OBJECTIVES:**

To manage behavioral problems and to impart special skills, self-help skills, and cater to the therapy needs of mentally challenged children.

To apply the single window concept of providing for the plurality of therapy needs of the beneficiaries. RCI recognized BRS graduates who can provide for the above viz. speech therapy, physiotherapy, occupational therapy as well as psycho-therapy and parental counseling are encouraged to be recruited. Efforts should be made to use their services and dispense with the practice of hiring persons separately for each of the therapeutic services.

To strive towards development of speech to facilitate integration in regular schools and the extent of effort in this respect would be the index for performance of the project. The transfer from this stage to special schools should be limited to the extent possible.

- To identify the need for and to provide appropriate therapeutic services in the area of speech and hearing.
- To provide day care management of the disabled child.
- To involve parents through counseling as an integral part of the preparatory intervention and ensure their participation in the programmes to be developed for early intervention.
- To ensure implementation of adequate measure for Disabled child education in the targeted area.
- To improve the quality and effectiveness of the educational, social and economical growth of the disabled child.
- To mobilize community for active participation in enrollment and retention of Disabled child in schools.
- To develop strategies to engage community leaders, schools, government officials to support, promote and advocate for disabled child education.

## **TARGET CHILDREN:**

The project will be implemented in the South 24 Pargans District, Kolkata and the surrounding districts in the State of West Bengal, India.

The targeted disabled children who will be imparting education under this Project belong to the poorest of the poor family. They cannot afford proper two square meals a day and least of all they will spend anything on the education of their disabled child. With emphasis of the disabled child between the age group of 3-18, by starting from the very beginning, who are either dropped out of school or never enrolled in schools. Besides education all the disabled children will avail to proper health check-up and medical services every 3 months or as needed. We will also provide vocational training, life skills training for development and productive skills for livelihood as they grow up.

## **MONITORING & EVALUATION FEED BACK MECHANISMS**

Progress of the project and the measureable outputs will be monitored by a Monitoring Committee of the implementing NGO regularly through field visits. Enrollment and retention rates will be monitored and counseling will be given to the dropped out children and their parents. Teachers will be evaluated on the training received and how effectively implementing their learning experience.

Quarterly, half yearly & annual evaluation & monitoring by the Monitoring Evaluation Team (MET) will be done. The drawbacks/achievements etc. will be found out and recommended towards the desk in charge who will immediately take future initiatives for successful promotion of the project.

Time to time the desk in charge (i.e. the project co-coordinator) will prepare reports as per initiation of the program and the recommendation & suggestions from the (MET) & send it at every quarter (3 months) to donor for better understanding & feed backs from the end of donor so as to have better promotion of the program.

## **SUSTAINABILITY**

The minimum tenure of this project is 12 years in respect of the education of each disabled child from the primary level. We are praying for financial aid of 3 years from your Organisation/Company, if you like the concept, the social impact of this Project and our work you may again sponsor this project after the period of 3 years. As it is a continuous project the end results will be seen after 12 years or after a disabled child has completed his/her schooling and vocational training. Maintain sustainability of this Project we will try to rope in another Organisation/Company for the next couple of years by showing the social impact, necessity of the Project, the contribution of the previous or present Organisation/Company and our work. We are very much sure and confident that some or the other Organisation/Company or some Government Department will come forward and be a partner in such a noble, essential and just Project. We will also give job oriented and self sustainable vocational training to the disabled children at a later stage of schooling where they will learn and side by side earn something by making different products. In a way they can contribute in the Project and also side by side earn something from

themselves while learning at the school. In this way we will be able to continue with this Project and be part of a new rising where the poor, needy and socially outcast disabled children can go to special school, impart education and learn different things through different vocational training and earn a meaningful and respectful living.

This project will enhance the participation of the parents and the community apart from the implementing NGO. These empowered and informed groups will be instrumental in identifying the needs, designing appropriate strategies and developing mechanisms that will leverage sustainable programming. As this is a continuing project and the proper education cycle ends after 12 years as mentioned for each child, the Community Based groups (CBG's) here, the parents, community members of the targeted area and the implementing NGO will be instrumental to ensure useful strategies are continued beyond the life of the project rather than the educational lifespan of each disabled student.

On the other hand, through the identification, training and mobilizations of the Educational Volunteers, communities are empowered to be active participants of the Disabled Child Education program. By involving the communities directly, the project will make sure education is incorporated into the community development agenda. Furthermore, community empowerment will create greater demand for quality education and Government services, which are a democratic system, should contribute to a sustainable program.

#### **OUT COMES EXPECTATION OF BENEFITS:**

Education system will be improved in urban and rural areas and both vocational & regular education will be promoted. Illiteracy can be removed from the society. Again, possibility of inclusive education will be more successful. Strong Awareness will be created in the project area about person with disability, educational rights of all children and problems. Primary Healthcare service for mother will have to be provided to prevent disability and person with disabilities will have to be educated and properly rehabilitated. Both the person with disabilities and youth group will achieve economic sustainability. Poverty will be reduced and opportunities for employment will be ensured. Link and relations between persons with disabilities and other community people will be more participatory and cooperative. Mothers and primary caregivers will have time-off for rest, leisure or earn a living by working in small scale cottage industries or some other productive place and earn a living. Early intervention services will be readily available for all families in these communities in case of high-risk infants and young children with developmental delays or disabilities. There are no risks in this project as Institute for the Handicapped and Backward People's existing infrastructure forms the backbone of this project and the duration of three years will ensure that each child will get the maximum benefit from the service till she/he is ready to move on to primary school.

Reduced number of out of school children of SC, ST, minority and within them girls and Children with special needs in areas. Impact will be fully functional elementary and secondary schools as per the given state and national norms in targeted areas. Percent increase in enrolment in primary section and Enrolment and attendance of children in elementary and secondary education section.


#### **JUSTIFICATION:**

Institute for the Handicapped and Backward People with the help of its Rehabilitation Council of India (RCI) trained Teachers and staffs will impart quality education along with vocational training to the disabled children. Apart from proper schooling we will also encourage the hobbies of the disabled child and take special classes on dancing, drama, music, drawing etc. Through this project IHBP will give back the social rights and rights to education to the deprived disabled child and after completion of their schooling we will convert them to provide rehabilitation to the disabled children. We have tried to make this project cost effective and as per the rules of the Rehabilitation Council of India (RCI) we have tried to budget the cost of the project to the minimum. The main expenses of this project are the honorarium of the teachers, physiotherapists, traveling allowance, books, bags, uniform, educational kits, artificial equipments for mobility, hearing etc. All the details are in the Budget Estimate.

Signature of the authority

Place: **Behala, Kolkata-53**

Date: **06-11-2015**



**R. M.A. HASAN SAHANI**  
FOUNDER DIRECTOR  
Institute for the Handicapped &  
Backward People

## PROJECT BUDGET FOR FIVE YEARS PLANINGFOR THE 100 DISABLED CHILDREN EDUCATION

**Students: 200 Teacher Students Ratio for hearing impaired children: 10:1, Teacher students ration for mentally challenged 6:1 and 3:1 for Cerebral Palsy students ratio under norms of the Department Disability Affairs, Government of India and pay scale in according of revised norms of the Department of Disability Affairs, Government of India.**

S.N	Particulars	Calculations	No. of post	Total Cost				
				1 <sup>st</sup> Year 2015-16	2 <sup>nd</sup> Year 2016-17	3 <sup>rd</sup> year 2017-18	4 <sup>th</sup> year 2018-19	5 <sup>th</sup> year 2019-20
				Rs.	Rs.	Rs.	Rs.	Rs.
<b>A.</b>	<b>Staff Salary</b>							
a.	Project Director/ Coordinator	Rs.25,000/- p.m. 12 x As per rule of the Department of Disability Affairs, GOI	1	3,00,000	3,30,000	3,63,000	3,99,300	4,39,230
b.	Special Trained Teacher Rs.10,000/-x 12 x12 months (As per rule of DDA,GOI)	Rs.10,000 p.m. x 12 teachers x 12 months	12	14,40,000	15,84,000	17,42,400	19,16,640	21,08,304
c.	Occupational therapist @ Rs. 12,000x12 months	Rs. 12,000 p.m. x 12 month	1	1,44,000	1,58,400	1,74,240	1,91,664	2,10,831
d.	Speech therapist @ Rs. 12,000x12 months	Rs. 12,000 p.m. x 12 month	1	1,44,000	1,58,400	1,74,240	1,91,664	2,10,831
e.	Physical Instructor for PT and sports@ Rs. 12,000x12 months	Rs. 12,000 p.m. x 12 month	1	1,44,000	1,58,400	1,74,240	1,91,664	2,10,831
f.	Vocational Councilor @ Rs. 12,000x12 months	Rs. 12,000 p.m. x 12 month	1	1,44,000	1,58,400	1,74,240	1,91,664	2,10,831
g.	Accountant cum Office Clerk @ Rs.9,500/- p.m.	Rs.9,500 p.m x 12 month	1	1,14,000	1,25,400	1,37,940	1,51,734	1,66,908
h.	Ayabs/ Attendants @ Rs.5, 000 p.m.	Rs.5000 x 5 Ayabs x 12 Months	5	3,00,000	3,30,000	3,63,000	3,99,300	4,39,230
i.	Peon @ Rs.5,000/-p.m	Rs.5000 p.m x12	1	60,000	66,000	72,600	79,860	87,846
j.	Driver cum Watchman @ Rs.9,000/- p.m.	Rs.9,000 x 12	1	1,08,000	1,18,800	1,30,680	1,43,748	1,58,123
k.	Sweeper @ Rs.5,000/-	Rs.5,000 p.m x 1 x 12	1	60,000	66,000	72,600	79,860	87,846
<b>A-Sub-Total-</b>			<b>26</b>	<b>29,58,000</b>	<b>32,53,800</b>	<b>35,79,180</b>	<b>39,37,098</b>	<b>43,30,808</b>

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B.	Non-Honorarium Recurring			1 <sup>st</sup> Year 2015-16	2 <sup>nd</sup> Year 2016-17	3 <sup>rd</sup> year 2017-18	4 <sup>th</sup> year 2018-19	5 <sup>th</sup> year 2019-20
				Rs.	Rs.	Rs.	Rs.	Rs.
a.	Nutritional Food and Supplements @ Rs.600 p.m.	Rs.600 x 100 Children 12 Months	100	7,20,000	7,92,000	8,71,200	9,58,320	10,54,152
b.	Teaching and Writing Materials @ Rs.1,500 p.a.	Rs.1500 p.a. child x 100 Children for per year	100.	1,50,000	1,65,000	1,81,500	1,99,650	2,19,615
c.	Play items for Special Children @ Rs.600 p.a.	Rs.600 for 100 Special Children	100	60,000	66,000	72,600	79,860	87,846
d.	Stipends @ Rs.600 p.m. per child	Per child per month @ Rs.60,000/-x12 months	100	7,20,000	7,92,000	8,71,200	9,58,320	10,54,152
e.	Uniform Clothing and Shoe School Bag @ Rs. 2,000 p.a	Rs.2,000 x 100 Children for a year	100	2,00,000	2,20,000	2,42,000	2,66,200	2,92,820
f.	Electricity @ Rs.10,000 p.m	Rs.10,000 x 12 months	12	1,20,000	1,32,000	1,45,200	1,59,720	1,75,692
g.	Other contingencies such as Medicine, repairing, office exp, transport. Excursion etc.	Per child 1600 per annum	100	1,60,000	1,76,000	1,93,600	2,12,960	2,34,256
h.	Convenience Allowance for participation workshop, seminars for gathering and sharing experience	Yearly Rs.3 lacs three lacs		3,00,000	3,30,000	3,63,000	3,99,300	4,39,230
<b>B. Sub Total-</b>				<b>24,30,000</b>	<b>26,73,000</b>	<b>29,40,300</b>	<b>32,34,330</b>	<b>35,72,404</b>
<b>GRAND TOTAL THE FIRST YEAR EXPENDITURE- A+B=</b>				<b>53,88,000</b>	<b>59,26,800</b>	<b>65,19,480</b>	<b>71,71,428</b>	<b>79,03,212</b>
C.	<b>ONE TIME NON-RECURRING FOR EQUIPMENTS</b>			1 <sup>st</sup> Year 2015-16	2 <sup>nd</sup> Year 2016-17	3 <sup>rd</sup> year 2017-18	4 <sup>th</sup> year 2018-19	5 <sup>th</sup> year 2019-20
<b>Sl.No</b>	<b>Items Description</b>	<b>Cost each item</b>	<b>Quantity</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>
1.	50 Hearing Aid Machines for HI Students	Rs.5,500	50	2,75,000	27,500 Maintenance charge	27,500 Maintenance charge	27,500 Maintenance charge	27,500 Maintenance charge
2.	Steel Almirahs	Rs.21,000	3	63,000	----	----	----	----
3.	LED TV, Sony	Rs.53,900	5	2,69,500	13,474	13,474	13,474	13,474
4.	Water purifier (Kent)	Rs. 16,500	3	49,500	7,425	7,425	7,425	7,425
5.	Refrigerator	Rs. 28,000	1	28,000	2,000	2,000	2,000	2,000
<b>C. Sub total</b>				<b>6,85,000</b>	<b>50,399</b>	<b>50,399</b>	<b>50,399</b>	<b>50,399</b>
<b>GRAND TOTAL THE FIRST YEAR EXPENDITURE- A+B+C=</b>				<b>60,73,000</b>	<b>59,77,199</b>	<b>65,69,879</b>	<b>72,21,827</b>	<b>79,53,611</b>

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**COST CALCULATION FOR EACH STUDENT EACH AND EACH ANNUM**

Year	Cost per disabled children per month	Cost per disabled children per year	Total cost for 100 disabled children per annum
2015-16	5,061/-	60,730/-	<b>60,73,000</b>
2016-17	4,981/-	59,772/-	<b>59,77,199</b>
2017-18	5,475/-	65,699/-	<b>65,69,879</b>
2018-19	6,018/-	72,218/-	<b>72,21,827</b>
2019-20	6,628/-	79,536/-	<b>79,53,611</b>

This calculation of cost including teacher staff salary, educational gad gaze, toys and teaching aid, monthly stipend, uniform, electricity bill, convenience, Nutritional Food, hearing aids and other home appliances for 100 differently able children.

Signature of authority

Place: Behala,Kol-53

Date: 06-11-2015



**R. M.A. HASAN SAHANI**  
FOUNDER DIRECTOR  
Institute for the Handicapped &  
Backward People