

<p style="text-align: center;">VISION</p> <p>SEEP envisions creating safer communities by establishing a network of emergency operation centers that provide essential community services. This will lead to community growth as well as economic development which will continue to benefit future generations.</p>		<p style="text-align: center;">MISSION</p> <p>South Eleuthera Emergency Partners (SEEP) is a community-led organization that serves and enriches the communities of South Eleuthera by providing fire and medical transport services, as well as community outreach programs.</p>	
<p>⚠️ PROBLEM WORTH SOLVING</p> <ol style="list-style-type: none"> 1. Whilst SEEP provides assistance in managing emergencies such as fires, trauma and illness cases through the provision of emergency medical transportation, there is a gap in Eleuthera as far as disaster management is concerned. 2. SEEP is a volunteer organisation and lacks a dedicated paid Executive Director to carry out SEEP's mandate. 3. The dedicated cadre of volunteers who drive the ambulances and respond to fires require additional training to become first responders and EMTs. 4. The community needs strengthening through education and outreach. 5. There are opportunities to develop public private partnerships to strengthen health outcomes in the community. 		<p style="text-align: center;">OUR 3 YEAR SOLUTION</p> <ol style="list-style-type: none"> 1. HIRE A DEDICATED TEAM TO RUN THE ORGANISATION 2. DEVELOP TOP NOTCH TRAINING PROGRAM TO BUILD CAPACITY IN OUR VOLUNTEERS AND STAFF 3. DEVELOP TOP NOTCH COMMUNITY ENGAGEMENT PROGRAMME TO BUILD CAPACITY IN THE COMMUNITIES 4. CREATE HIGH QUALITY DISASTER MANAGEMENT PLAN TO ADDRESS FOUR CYCLES 5. EXPAND EXISTING PROGRAMS TO CENTRAL AND NORTH ELEUTHERA 6. EXPAND THE EOC NETWORK TO CENTRAL AND NORTH ELEUTHERA 7. KEEP TEAM (MANAGEMENT/VOLUNTEERS/DIRECTORS) MOTIVATED 8. ACHIEVE SUSTAINABLE FUNDING WITHIN 3 YEARS 9. EXPAND THE CONCEPT INTO OTHER FAMILY ISLANDS 	
<p>👥 KEY PARTNERS/STAKEHOLDERS</p> <ol style="list-style-type: none"> 1. OEF for grant writing, accounting and development support 2. OEFSEA for acceleration services 3. Family Medical Center for training 4. NEMA 5. Royal Bahamas Police Force 6. MInistry of Health 	<p>👥 TEAM AND KEY ROLES</p> <ol style="list-style-type: none"> 1. Executive Director 2. Kenwood Cartwright - Volunteer coordinator 3. Administrative Assistant - Volunteer coordinator / training / logistics / community outreach 4. Fire Service Volunteers 5. Ambulance Volunteers 	<p>👥 OUR BENEFICIARIES</p> <ol style="list-style-type: none"> 1. Inhabitants of settlements near to existing EOCs that depend on our services 2. Volunteers who benefit from our training 	
<p style="text-align: center;">OUR SOLUTION YEAR 1</p> <ol style="list-style-type: none"> 1. Hire and ED to strengthen current operations by managing the two EOCs, its equipment, its staff and volunteers. 2. The ED to put in place a programme for training staff and volunteers, for managing existing SEEP programs, maintenance schedules, developing new programs to support SEEP's mission and educating the public. 3. The ED will work with the private sector and government to develop public private partnerships to strengthen services to the community. 4. The EMD will also be responsible to identify revenue streams to help SEEP become sustainable. 5. Once the organisation is strengthened, the ED will position SEEP to also perform planning, mitigation, disaster response coordination, logistics and communication in the disaster management cycle. 6. The ED will also be expected to lead the response during and after emergencies, often in coordination 	<p style="text-align: center;">OUR SOLUTION YEAR 2</p> <ol style="list-style-type: none"> 1. Plans created to upgrade two existing EOCs to have energy, water and communications redundancy 2. Construction begins and is completed for the upgrading of two existing EOCs 3. Prepare community mitigation plans for each settlement in Central Eleuthera 4. Planning and implementation of CERT training takes place 5. Plans for third EOC in Central/North Eleuthera drafted for next year 6. Fundraising starts for fourth EOC 7. The first annual drill between Police Service, NEMA and SEEP is planned before the hurricane season 8. A schools cadet program is planned and implemented for South Eleuthera 9. Start volunteer engagement/training for 3rd EOC 10. Start community outreach program for 3rd EOC 	<p style="text-align: center;">OUR SOLUTION YEAR 3</p> <ul style="list-style-type: none"> • Construction begins and is completed for 3rd EOC • Hire staff for 3rd EOC • Prepare community mitigation plans for each settlement in Central/North Eleuthera • Plans for fourth EOC in Central/North Eleuthera drafted for next year • Fundraising takes place for fourth EOC • An annual drill between Police Service, NEMA and SEEP is planned before hurricane season • A schools cadet program is planned and implemented in Central/North Eleuthera • Start volunteer engagement/training for 4th EOC • Start community outreach program for 4th EOC 	

with public safety officials, elected officials, non-profit organizations, and government agencies.

7. Fundraising for Years 2 and 3 takes place
8. Fundraising starts for third EOC

STRENGTHS

1. A fleet of two operable fire engines and three ambulances providing fire suppression and medical transportation services
2. Two Emergency Operations Centers (EOCs) in Tarpum Bay and Wemyss Bight.
3. A loft for Airbnb that can generate revenue
4. Water storage facilities
5. Experienced and dedicated team of trained volunteers
6. An increase in interest by the community to get involved in the SEEP operations in Wemyss Bight

WEAKNESSES

- SEEP's current administration consists of a voluntary Board and no full time staff.
- SEEP depends heavily upon the government nurse and doctors to respond to medical emergencies. SEEP's organizational structure, heavy dependence on volunteers increases the organizations emergency response time.
- SEEP's methods of communication are currently inadequate to effectively manage emergency situations.
- The volunteer group within SEEP is dedicated but small.
- SEEP is in need of updated equipment for all of its operations
- Proper training is needed to ensure the correct actions are taken in battling an emergency
- SEEP is not registered as a Non-Profit Organisation
- Weak governance and Board structure

OPPORTUNITIES

- A dedicated ED to strengthen the organisation current programs
- To improve the training opportunities for volunteers and staff
- To create community outreach programs and school programs that strengthen the community
- To create educational programs to strengthen the community
- Develop a working recycling center
- To take the outreach program into schools
- To take over the disaster management cycle for South Eleuthera
- To develop a Community Emergency Plan
- To upgrade communications equipment
- To create redundancy for EOC operations
- To strengthen the SEEP Board

THREATS

- Lack of funding to hire ED
- COVID 19 lockdown continuing indefinitely that will impede our outreach and training programs

YEAR 1 PROGRAM (JUL 20-JUN 21)

GOALS AND OBJECTIVES YR 1

- To upgrade the website to reflect the new realities of SEEP by Oct 2020
- To hire an ED and EMC to drive the organisation by Nov 2020
- To sign a partnership/fiscal sponsorship agreement with OEF by Dec 2020
- To strengthen the Board by Dec 2020
- To create a volunteer engagement and training program by Jan 2021

LIST OF ACTIVITIES/TIMELINES YR 1

- Create new website for SEEP - Oct 2020
- Registration of SEEP as an NPO - Oct 2020
- Complete hiring process for ED and EMC - Dec 2020
- Partnership agreement signed - Dec 2020
- AGM takes place - Dec 2020
- New Board in place - Jan 2021
- Volunteer training program implemented - Jan 2021

LIST OF EXPECTED OUTPUTS YR 1

- Upgraded website
- SEEP Registered as an NPO
- Signed partnership/fiscal Sponsorship agreement
- Job Description for ED and EMC
- ED and EMC interview process completed
- AGM takes place
- New Board Members join SEEP
- Volunteer Training Program
- Community Outreach Program

QUANTIFIABLE IMPACT/OUTCOME YR 1

- Survey to indicate that training produces more confident and capable volunteers
- 80% of volunteers that enrolled in the training graduate at the end.
- A number of mitigation processes in place to reduce risks in the community to save lives and promote resilience
- SEEP's capacity to respond to emergencies is greatly enhanced, allowing for quicker response and reconstruction efforts

<ul style="list-style-type: none"> - To create a community outreach program by Jan 2021 - To organise a major fundraiser every 6 months - To relaunch the recycling program by Feb 2021 - To create a plan to take SEEP into the disaster management arena by Mar 2021 - To sign MOU for PPP with MOH/FMC by Mar 2021 - To arrive at a sustainable revenue model for Yr2 by Mar 2021 - To create policies and procedures for SEEP by Mar 2021 -To write business plan/budgets for YR 2 by May 2021 - To sign an MOU between SEEP and NEMA/RBPF by May 2021 - To raise funds for EOC upgrades in Yr2 by Jun 2021 - To raise funds for new EOC 3 in Yr3 by Jun 2021 	<ul style="list-style-type: none"> - Community outreach program implemented - Jan 2021 - Recycling program reinstated - Feb 2021 - First semi annual fundraiser for SEEP - Mar 2021 - MOU for PPP signed with MOH/FMC Mar 2021 - Plan drafted for EOC full disaster management function - Mar 2021 - Plan drafted for public private partnership - Mar 2021 - Revenue model plan drafted - Mar 2021 - Policies and procedures drafted for SEEP - May 2021 - Business plan/budget completed - May 2021 - MOU signed with NEMA/MOH/RBPF by May 2021 - Funding identified for EOC 1&2 upgrades - Jun 2021 - Funding identified for EOC 3 - Jun 2021 - SEEP ready to tackle 2021 Hurricane Season - Jun 2021 	<ul style="list-style-type: none"> - Recycling program launched - A successful fundraiser takes place - A Disaster Management plan for SEEP - Revenue model for SEEP - Two MOUs signed - Policies and Procedures for SEEP - Business plan and budgets for next year - Funding raised for EOC upgrades in Yr2 - Funding raised for EOC 3 	<ul style="list-style-type: none"> - More revenue income raised - Community is more engaged - Increase in the use of vehicles for emergencies - Health outcomes are improved - Within one year, revenue streams for SEEP increased by 5% - More Board members engaged in driving SEEP policy - planning creates more focused organisation - New partnerships established and connections made to strengthen the community
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YEAR 2 PROGRAM (JUL 21-JUN 22)

GOALS AND OBJECTIVES YR 2	LIST OF ACTIVITIES/TIMELINES YR 2	LIST OF EXPECTED OUTPUTS YR 2	QUANTIFIABLE IMPACT/OUTCOME YR 2
<ul style="list-style-type: none"> - To create plans to upgrade EOCs 1&2 to have energy, water and communications redundancy by Sep 2021 - To plan and implement a schools cadet program for South Eleuthera by Jan 2022 - To plan and implement CERT training by Mar 2022 - To organise 2 major fundraisers in Sep 2021 & Mar 2022 - To complete construction for upgrading EOCs 1&2 by May 2022 - To prepare community mitigation plans for each settlement in Central Eleuthera by May 2022 - To have a 1st annual drill between Police Service, NEMA and SEEP by May 2022 -To write business plan/budgets for YR 2 by May 2021 - To complete plans for EOC 3 in Central/North Eleuthera by Jun 2022 - To complete volunteer engagement training 	<ul style="list-style-type: none"> - Mitigation plans start for South Eleuthera settlements - Jul 2021 - Create construction plans for EOC 1&2 upgrades - Sep 2021 - Fundraiser 1 takes place - Sep 2021 - Construction starts EOC 1&2 - Oct 2021 - Create school cadet plan South Eleuthera - Dec 2021 - South Eleuthera School cadet program starts Jan 2022 - Plan basic CERT course - Jan 2022 - Start basic CERT course (4 weeks) - Feb 2022 - Fundraiser 2 takes place - Mar 2022 - Planning for annual drill starts - Mar 2022 - Volunteer engagement plan & community outreach plans for EOC 3 finished Mar 2022 - Volunteer engagement and community outreach for EOC 3 starts - Apr 2022 - Construction EOCs 1&2 completed - May 2022 	<ul style="list-style-type: none"> - 2 Fundraisers take place - Construction plans for EOC 1&2 - Community disaster plans for all South Eleuthera completed - South Eleuthera Cadet program plan - South Eleuthera Cadet program enrollment list - CERT implementation plan - CERT enrollment list - CERT graduation list - Construction plans for EOC 3 - Annual drill plan - Annual drill takes place - Business plan and budgets for next year - Volunteer engagement plan EOC 3 - Community outreach plan EOC 3 - EOCs 1&2 upgraded - Construction plans for EOC 3 - Funding raised for EOC 4 	<ul style="list-style-type: none"> - Upgrade EOCs 1&2 able to operate independently and more effective in disaster response - Survey to show more volunteers engaged - Survey to show more cadets engaged - communities are strengthened as more CERT first responders embedded in the communities - SEEP becomes more self sufficient with increased fundraising revenue - Mitigation plans for South Eleuthera settlements in place to lessen impact of disasters - Community engaged in annual drill - Planning creates more focused organisation

<p>for EOC 3 by Jun 2022</p> <ul style="list-style-type: none"> - To complete community outreach program for EOC 3 by Jun 2022 - To raise funds for new EOC 4 in YR4 by Jun 2022 	<ul style="list-style-type: none"> - Business plan/budget completed - May 2021 - Mitigation plans completed for South Eleuthera - May 2022 - Annual drill takes place - May 2022 - Plans for EOC3 completed - Jun 2022 - Volunteer engagement and community outreach for EOC 3 completed - Jun 2022 - Fundraising completed for EOC 4 - Jun 2022 		
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YEAR 3 PROGRAM (JUL 22-JUN 23)

<p>GOALS AND OBJECTIVES YR 3</p>	<p>LIST OF ACTIVITIES/TIMELINES YR 3</p>	<p>LIST OF EXPECTED OUTPUTS YR 3</p>	<p>QUANTIFIABLE IMPACT/OUTCOME YR 3</p>
<ul style="list-style-type: none"> - To build EOC 3 by Mar 2023 - To hire staff for EOC 3 by Apr 2023 - To review mitigation plans for South Eleuthera by May 2023 - To prepare community mitigation plans for each settlement in Central/North Eleuthera by May 2023 - To organise 2 major fundraisers in Sep 2022 & Mar 2023 - To implement CERT training by Mar 2023 - To have 2nd Annual drill between Police Service, NEMA and SEEP by May 2023 - To plan and run a schools cadet program in Central/North Eleuthera by Jan 2023 - To run a schools cadet program in South Eleuthera by Jan 2023 - To complete volunteer engagement training for EOC 4 by Jun 2023 - To complete community outreach program for EOC 4 by Jun 2023 - To complete plans for EOC 4 in Central/North Eleuthera by Jun 2023 	<ul style="list-style-type: none"> - Construction of EOC 3 starts - Jul 2022 - Mitigation plans start for Central/North Eleuthera settlements - Jul 2022 - Fundraiser 1 takes place - Sep 2022 - Staffing plan completed for EOC 3 - Dec 2022 - Create school cadet plan Central/North Eleuthera - Dec 2022 - Review of Mitigation plans of South Eleuthera starts - Jan 2023 - South Eleuthera School cadet program starts Jan 2023 - Central/North Eleuthera School cadet program starts Jan 2023 - Staff hiring begins for EOC 3 - Feb 2023 - Start basic CERT course (4 weeks) - Feb 2023 - Construction of EOC completed - Mar 2023 - Fundraiser 2 takes place - Mar 2023 - Volunteer engagement plan & community outreach plans for EOC 4 finished Mar 2023 - Volunteer engagement and community outreach for EOC 4 starts - Apr 2023 - Staff hired for EOC 3 - Apr 2023 - Mitigation plans completed for Central/North Eleuthera settlements - May 2023 - Review of Mitigation plans of South Eleuthera completed - May 2023 - Annual drill takes place - May 2023 - Plans for EOC4 completed - Jun 2023 - Volunteer engagement and community outreach for EOC 4 completed - Jun 2023 	<ul style="list-style-type: none"> - 2 Fundraisers take place - Community disaster plans for all South Eleuthera completed - Community disaster plans for all Central/North Eleuthera completed - South Eleuthera Cadet program enrollment list - Central/North Eleuthera Cadet program plan - Central/North Eleuthera Cadet program enrollment list - CERT enrollment list - CERT graduation list - Annual drill plan - Annual drill takes place - Volunteer engagement plan EOC 4 - Community outreach plan EOC 4 - JDs drafted for EOC 3 - Staff hired for EOC 3 - EOC 3 built - Construction plans for EOC 4 	<ul style="list-style-type: none"> - EOC 3 comes into play broadening our impact into Central/North Eleuthera - Mitigation plans for Central/North Eleuthera as well as South Eleuthera settlements in place to lessen impact of disasters - Survey to show more volunteers engaged - Survey to show more cadets engaged - Cadet program started in North Eleuthera, widening impact - CERT first responders embedded in the communities - SEEP becomes more self sufficient with increased fundraising revenue - More operational staff involved in emergency response - Communities engaged in annual drill - Planning creates more focused organisation