

# **Project Proposal on**

**Vocational Training & Employment Support Service for the  
Person with Special Needs (VTESS-PSN)**

**Prepared By**

**Education & Vocational Training Programme-(VTEP)  
Divine Act Charitable Trust (DACT)**

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## 1. Project Summary

Implementing Organization	Divine Act Charitable Trust (DACT)
Country/ Location	Ibadan, Nigeria
Project Title	Vocational Training & Employment Support Service for the Person with Special Needs
Project Summary	<p>The most unfortunates in the community are the people with special needs. They suffer from different types of inabilities for life term being the victims of accident, social torcher or by birth. They feel themselves shaky to mix with normal people and are ignored by most people to engaged them taking part in development programmes. As a result this group of people fails to establish socially and economically throughout their life.</p> <p>DACT, Nigeria while addressing the poor and distressed children, youth and adolescent, boys &amp; girls through Vocational Training &amp; Employment Support Service (VTESS) for their Scio-economic development welcomes this vulnerable group within age 15+ to 25 years to participate with normal children. VTESS service for them in the past have proved that a little extra care could turn them a progressive and productive man and that they can socially and economically empowered by eliminating discrimination abuse and violation against them. DACT believes that the social injustice can significantly be reduced if the target beneficiaries can be empowered by providing development opportunities together with capacity building training and post training support services. The present project proposal for the person with special needs will definitely make a remarkable change in their life and DACT VTESS has taken this training program as a challenge to prove the only service provider of this type in the country. As the other service providers do not intervene with similar care.</p> <p>DACT expects that opportunities for participation of physically and socially vulnerable people (special needs) in the socio-economic and development activities are essential. They can contribute in the national development works through gainful earning enjoying normal life style with dignity. The attitude to empower them and subsequent post training follow-up has also been planned. With this end in view IRB has decided to provide training for the persons with (special needs) making them competent in producing quality products and services so that they can gainfully earn as self employed entrepreneurs or get wage employment.</p>
Objective of the Project	<p><b>Overall Objective:</b> To enable the children, youth and adolescent with special need to have gainful &amp; Sustainable employment for an improved Scio-economic condition &amp; leading a normal life with enhance capacity &amp; dignity following suitable education &amp; need based employable vocational training.</p> <p><b>Specific objective:</b></p> <ol style="list-style-type: none"> <li>1. Provide need based production &amp; expertise service oriented vocational training &amp; Education to the person with special need on different trade courses suitable to them.</li> <li>2. Provide enhanced skill training for the person with special need targeting export quality products and services for sustainable &amp; gainful earning.</li> <li>3. Initiate entrepreneurship through arranging Savings &amp; Micro-Credit system.</li> <li>4. Establishing mechanism for engaging them with Graduate Welfare Forum for continuous development and awareness raising.</li> </ol>
Time Scale	1 years
Direct Beneficiary	120 Persons with Special Needs
Budget	\$ 10,000

## 1. Introduction:

The most unfortunates in the community are the people with special needs. They suffer from different types of inabilities for life term being the victims of accident, social torcher or by birth. They feel themselves shaky to mix with normal people and are ignored by most people to engaged them taking part in development programmes. As a result this group of people fails to establish socially and economically throughout their life.

DACT while addressing the poor and distressed children, youth and adolescent, boys & girls through Vocational Training & Employment Support Service (VTESS) for their Socio-economic development welcomes this vulnerable group within age 14+ to 25 years to participate with normal children. They have succeeded to show that the little extra care could turn them a progressive and productive man and that they can socially and economically empowered by eliminating discrimination abuse and violation against them. DACT believes that the social injustice can significantly be reduced if the target beneficiaries can be empowered by providing development opportunities together with capacity building training and post training support services.

DACT expects that opportunities for participation of physically and socially vulnerable people (special needs) in the socio-economic and development activities are essential. They can contribute in the national development works through gainful earning enjoying normal life style with dignity. The attitude to empower them and subsequent post training follow-up has to been planned. With this end in view DACT has decided to provide training for the persons with (special needs) making them competent in producing quality products and services so that can gainfully earn as self employed entrepreneurs or get wage employment.

## 2. Context Analysis:

According to WHO report 10% of the total populations of the world are within the class of disability. Though in Nigeria there is no such statistic available. But due to poverty, instability of socio-economic condition lack of awareness about health and environment the number is increasing day by day. Besides this environment pollution, accidents, inadequate health care, scarcity of vitamins, iodine, less nutritious foods, Wrong medical treatment, infrastructure inadequacy the number of disabilities in Bangladesh are increasing.

On the other hand Nigeria constitution ensures equal right both for able and disables. Nigeria Govt. has kept 10% employment quota reserved for the disabled and accordingly an action plan prepared in 1996. In 1999 Govt. prepared rules of policy for the disabled and as a result the disabled welfare law 2003 has formulated from the social welfare ministry. Now it appears that all over the world including Nigeria special facilities has been created by the Government to assist the disabled to remove their helpless conditions and accordingly actions are in progress. But in reality this class of people is still becoming neglected and deprived from equal right as a citizen. As a result a significant portion of people is remaining outside the framework of national development activities. In Nigeria many parents try to hide their disabled children. Because of that statistical bureau cannot make a real figure.

find out the following statistics in percent for Nigeria.

Physical disability	28.00%
Vision disability	26.90%
Hearing disability	15.90%
Mental disability	10.80%
Leprosies disability	3.60%
Others disability	14.80%
Total	100%

There are some organizations INGO's and NGO'S level providing their development program addressing their specific problem and needs. Among them Salvation Armys, World Concern, Deaf and Dumb School at Ibadan and Hearing disabilities at Aseese, Ogun State are mentionable. But their total coverage is negligible in comparison to the beneficiaries' numbers and needs.

According to WHO and survey report of different NGO'S 10 percent of population are disabled with different types of inabilities. Accordingly in Nigeria about 14 million people are suffering from disability. They could be turned as productive man power (P.M.P) through proper Vocational Training and follow up for their socio-economic development. Thereby they could be set in the mainstream of economic and social development.

## 3. Overall Objective:

To enable the children, youth and adolescent with special need to have gainful & Sustainable employment for an improved Scio-economic condition & leading a normal life with enhance capacity & dignity following suitable education & need based employable vocational training.

**4. Specific objective:**

1. Provide need based production & expertise service oriented vocational training to the person with special need on different trade courses suitable to them.
2. Provide enhanced skill training for the person with special need targeting export quality products and services for sustainable & gainful earning.
3. Initiate entrepreneurship through arranging Savings & Micro-Credit system.
4. Initiate establishing a Welfare Forum for the person with special needs.

**5. Target Group:**

Persons with disability (PWD) like Physical disability, Hearing disability, Leprosies disability, partial intellectual disability, socially rejected, acid burned, sex worker, grass widow etc.

**6. Age Group:**

14+ years

**7. Project Location:**

Within Ibadan City, Oyo State

**8. Trade Courses (5 nos.):**

Tailoring & Embroidery,  
 Handicrafts (Jori Chumki & Karchupi, Candle Making, Doll Making, Block, Boutique, Tie-Die etc.),  
 Mobile Phone Set Repairing & Maintenance,  
 Arts and crafts  
 Computer (Basic Application)

**9. Project Duration:**

1 Years

**10 . Total Budget and Direct Beneficiaries:**

Year	Number of Centre	Number of beneficiaries will directly covered
1 Year	5 Trade, 1 Centre	5 Trade x 2 times x 12 beneficiaries = 120 beneficiaries

**11. Trade Course Duration:** 6 Months

**12. Activities:**

- to create a physical facility for operating the activities.
- To recruit the staff and give them proper training.
- To prepare enhanced skill training curriculum for different trade.
- To purchase necessary tools and furniture for skill training.
- to select targeted disabled student and conduct training.
- to follow up passed out trainees and create employment opportunity.
- To produce exportable products and skill manpower.
- To create network with stakeholders.
- To organize seminar, workshop and publicity.
- To create scope for operating savings and micro credit through organizing and involving them graduate welfare forum (GWF)
- To write report and prepare mid-term evaluation and final evaluation.

### **13. Outputs:**

1. A total of 120 persons with special need will be trained on different trade courses every year.
2. 100% of targeted person with special need will be trained on vocational training.
3. 80% trained person with special need will be engaged in exportable production.
4. 50% graduate will be established as self entrepreneurs.
5. Special need group will be self reliant.
6. Exportable production will be increased which will contribute to IG.
7. Person with special need will establish an independent “Welfare Forum (WF)” which will be operated by them.

### **14. Administration & Management**

Vocational Training for the Person with Disability (VTPD) will be operated under Vocational Training & Education Program of DACT. It will run direct supervision of Project Officer and overall supervision of Program Manager- VTEP.

Project Officer will responsible for giving all kinds of technical support and the administration of Vocational Training & Education Programme. Project Officer will report to Programme Manager - VTEP and Programme Manager - VTEP will responsible to Head of Program (HoP) - IRB. Key activities of the programme will be implemented by VTPD team under close supervision of Project Officer. The team will make good linkage with community and guardians.

Total activities will be monitored through IRB monitoring and evaluation unit. Others all activities will be regulated by IR rules and regulations.

## Logical Framework

<b>Vocational Training &amp; Employment Support Service for the Person with Special Needs (VTESS-PSN)</b>			
<b>NARRATIVE SUMMARY</b>	<b>OBJECTIVELY VERIFIABLE INDICATORS (OVI)</b>	<b>MEANS OF VERIFICATION (MOV)</b>	<b>IMPORTANT ASSUMPTIONS (IA)</b>
<p><b>Overall objective:</b> To enable the persons with disability to have gainful &amp; sustainable employment for an improved Socio-economic condition &amp; leading a normal life with enhance capacity &amp; dignity following suitable education &amp; need based employable vocational training.</p>	<ul style="list-style-type: none"> <li>- At least 120 persons with special need are trained out of them 80% are gainfully employed during the year.</li> <li>- The socio-economic condition of at least 60% employed graduates have improved during the year.</li> </ul>	<ul style="list-style-type: none"> <li>• Mid-term evaluation report</li> <li>• Final evaluation report</li> <li>• Case study</li> </ul>	<ul style="list-style-type: none"> <li>• Persons with special need are available &amp; interested to take training &amp; education.</li> </ul>
<p><b>Specific Objective: 1-</b> Provide need based production &amp; expertise service oriented vocational training &amp; education to the person with special need on different trade courses suitable to them.</p>	<p>1.1: One vocational training center and production unit are found functioning in strategic location in Dhaka metropolitan city within a month.</p> <p>1.2: A total nos. of 50 persons with special need are trained and engaged in export quality production works.</p>	<ul style="list-style-type: none"> <li>• Training attendance record</li> <li>• Follow-up report</li> <li>• Monitoring report</li> <li>• Final exam result report</li> </ul>	<ul style="list-style-type: none"> <li>• Political situation</li> <li>• Industrial growth</li> <li>• Employment opportunity received</li> </ul>
<p><b>Out-puts:</b></p> <p>1.1 Establishment of physical facilities for education &amp; training.</p> <p>1.2 Develop need based vocational training curriculum for disability.</p> <p>1.3 Provide education &amp; employable training are made for the person with special need.</p> <p>1.4 Establish monitoring &amp; evaluation system.</p> <p>1.5 Arrange necessary transport facility to bring the person with special need at centre.</p> <p>1.6 Develop tracer record system of graduates.</p> <p>1.7 Carryout yearly evaluation</p>	<p>1.1.1: A training venue made ready all physical facilities within one month after receiving fund.</p> <p>1.1.2: The required procurement on furniture, tools &amp; equipments are made within one month.</p> <p>1.2.1 The curriculums have been prepared on five trade areas within one month after renting venue.</p> <p>1.3.1: The training Programme found operating within one week after curriculum is prepared.</p> <p>1.4.1: Required tools for monitoring &amp; evaluation system developed &amp; reproduced.</p> <p>1.5.1: Local transport is arranged for up-down movement of trainees.</p> <p>1.6.1: Tracer record system developed and made functioning.</p>	<ul style="list-style-type: none"> <li>• Curriculum available</li> <li>• Daily attendance record</li> <li>• Activity plan</li> <li>• Evaluation &amp; Assessment report.</li> <li>• Visiting works done in community</li> </ul>	<ul style="list-style-type: none"> <li>• Efficient training staff</li> <li>• Good team work</li> <li>• Target groups availability</li> <li>• Fund availability</li> <li>• Ensure quality of products and services.</li> </ul>
<p><b>Specific Objective: 2</b> Provide enhanced skill training for the person with special need targeting export quality products and services for sustainable &amp; gainful earning.</p>	<p>2.1: A production cum entrepreneur unit made ready after four months of starting project.</p> <p>2.2: Entrepreneurship training is on progress with quality products for marketing and sale after six months of starting of project.</p>		<ul style="list-style-type: none"> <li>• GOs &amp; NGOs policy are in-favor of giving financial benefits</li> </ul>
<p><b>Out-puts:</b></p>	<p>2.1.1: A production unit is well equipped with production equipments and</p>		

<p>2.1: Establishment of physical facilities for entrepreneurship cum production unit.  2.2: Establish Sales Centre  2.3: Arrange marketing of products &amp; services.  2.4: Establish sustainable networking with stakeholder for making them aware &amp; interest in training programme &amp; products.</p>	<p>ready within four months.  2.2.1: Sales center is established and functioning.  2.2.2: Exportable products and services are available for sale within six months.  2.3.1: Sale of products is arranged at increasing trend.  2.4.1: 50% of total graduates are employed through linkage and networking.  2.4.2: 80% graduates with special need have self employed.  2.4.3: 50% of self employed graduate's entrepreneurship skills developed by post graduation service of project.  2.4.4 Graduates with special need have wage employed by different employers.</p>	<ul style="list-style-type: none"> <li>• Quarterly/annual progress report.</li> <li>• Small entrepreneur register.</li> <li>• Case study</li> <li>• Meeting minutes of forum.</li> <li>• Offer letter.</li> <li>• Sales centers established and display of training products available.</li> <li>• Sales centers operational guidelines available.</li> <li>• Income generation procedure-guidelines available.</li> </ul>	<ul style="list-style-type: none"> <li>• GOs &amp; NGOs policy are in-favor of giving financial benefits</li> </ul>
<p><b>Specific Objective: 3</b> Initiate entrepreneurship through arranging Savings &amp; Micro-Credit system.  <b>Out-puts:</b>  3.1: Develop Savings &amp; Micro-Credit operational policy guide line.  3.2: Organize operation of Savings &amp; Micro-Credit.</p>	<p>3.1: Graduates take initiative to start and operate self employed entrepreneurship for gainful earning.   3.1.1: Graduates will receive loan within six months after graduation.  3.2.1: Persons with special need engage in business &amp; employ other graduates.</p>	<ul style="list-style-type: none"> <li>• Half yearly and annual reports.</li> <li>• Individual data of socio-economic status.</li> <li>• Case study</li> <li>• Tracer record</li> <li>• Monitoring report</li> <li>• Small entrepreneur register</li> <li>• Loan statement</li> </ul>	<ul style="list-style-type: none"> <li>• Social attitude in-favor of person with special need.</li> </ul>
<p><b>Specific Objective: 4</b> To initiate establishing a Welfare Forum for the person with special need.</p>		<ul style="list-style-type: none"> <li>• Registration Letter.</li> <li>• Meeting Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Social attitude in-favor of person with special need.</li> </ul>
<p><b>Out-puts:</b>  4.1 Establish Welfare Forum for the person with special need.  4.2 Develop constitution of WF.  4.3 Establish networking with potential donor.  4.4 Organize meetings &amp; seminar with stakeholders.  4.5 Arrange registration of the WF with loan giving agencies at GOs &amp; NGOs level.</p>	<p>4.1.1 Registration from GOs &amp; NGOs authority is available.  4.2.1 Organizing capacity &amp; leadership quality is developed among the graduates  4.3 1 WF constitution is available.</p>	<ul style="list-style-type: none"> <li>• Registration Letter.</li> <li>• Meeting Minutes</li> </ul>	