

To: Dr Bridget A Johnsen - MD PSI Projects

21<sup>th</sup> May 2021

Re: Memorandum of understanding on "Child Safe Guarding Policy" development where Masivuselele are the lead facilitators

The expectations clarified by this MOU are:

- PSI Projects is contracting Masivuselele for the period of May 2021 to November 2022 to focus on developing "Child Safe Guarding Policies & Procedures" in at least 16 institutions who work with PSI, the Champagne Valley Trust Isiphethu Sothukela Legacy Project, and/or replications thereof, including (but not limited to) the Midlands-3 PFP circles.
- Institutions who attend workshops and take part in follow-ups will develop Child Safeguarding Policy and Procedures for their institution in line with Global Giving expectations using the "**Keeping Children Safe**" materials as best practice.
- Masivuselele will facilitate 6 workshops during the contract period followed by follow ups with each institution as self-selected through participation in workshops
- PSI Projects expect a customised Child Safe Guarding Policy to cover themselves by October 2022.
- The facilitation costs for the key deliverable of 6 community of practice workshops plus follow-ups for 16 schools = R13 333 per workshop including follow-ups. Total cost per year in 2021 and 2022 will be (3\*R13 333) = R40 000.
- Each workshop report submitted will provide documentary evidence of exercises followed in the formulation of the policies and procedures.
- In addition, a dynamic prezi will tell the two year story of WHO is taking ownership of child safeguarding in each institution.
- Masivuselele's unique selling point is inspiring "**a circle of child safety champions in each institution**" through using a community of practice facilitation process i.e. who will passionately own "child safekeeping in each institution" and be motivated and skilled in challenging "unsafe behaviours" courageously. Key champions can be learners, social workers, police, parents and obviously educational leaders.
- Masivuselele celebrates that the EXPERTS in Child Safe Guarding already exist in each institution and community. We will be inspiring the workshop participants to become even better at safe guarding their children and finding the courage and wisdom to confront the "unsafe spaces & practices".

Communication expectations:

- Grant Edkins will be the lead communicator for Masivuselele while facilitating with Bongekile Ngcobo and Bridget Johnsen for PSI Projects. Masivuselele is a Level 1 BEE micro-exempt enterprise contributing 135% towards BEE scorecard points.
- Communication should be in writing if expectations change preferably through emails.
- Deposit for first workshop of R7 500 shows commitment to the long-term process. If we withdraw or do not meet expectations at any stage, then we will hand over all information to PSI Projects. We value feedback.

- After each follow-up school visit we will submit a workshop report plus prezis & invoice. We will also ask for a deposit for the next workshop so we can incur expenditures for the next workshop.
- Any expectation gaps between PSI and Masivuselele should be communicated by email timeously. Gaps should be closed through mutual problem solving where trust and respect are the key values being demonstrated.

**Signed: Grant Edkins**



**Signed: Dr Bridget A Johnsen** \_\_\_\_\_

**Date: 21<sup>th</sup> May 2021**