

PROJECT PROPOSAL

Project proposal title	"We need to know" - Inclusive society
Applicant	Social Inclusion Foundation in Bosnia and Herzegovina (SIF in BiH)
Responsible person (name and surname, address, phone/fax, e-mail)	Ranka Ninković-Papić, director; Branilaca Sarajeva 47; +387 33 219 313 / +387 33 219 314; sif@sif.ba
Co-applicants	-
General objective	Inclusive society through improvement of educational institutions' capacities
Target groups	School staff – teachers, high school students, students with disabilities
Location of the project implementation	Canton Sarajevo
Duration of the project (number of months)	10 months
Total budget	38.063,30 USD

1. Summary

(Short description of the project proposal)

Sarajevo Canton has the largest number of secondary vocational schools in BiH, and the number of disabled students is very low. With this project, we will draw the attention of the public and the competent institutions to the lack of inclusive education and the lack in the approach of the teaching staff of these schools. First of all, mapping of secondary vocational schools in Canton Sarajevo will be done to gain insight into their capacities and the number of disabled students attending these

schools. Once it is established, preparations will be made to implement key project activities. Preparations will include: Requesting permission from the Ministry of Education, Science and Youth of the Sarajevo Canton (KS) to maintain education in schools, the choice of educators, and the choice of schools in which educations will be conducted and preparation of materials for the maintenance of educations.

The first stage of educations will be to educate teaching staff and students of the first grades of secondary schools. The aim of these educations is to create preconditions for a more comprehensive and inclusive education and facilitating access to teachers and students when it comes to day-to-day work and care for disadvantaged students. Educations will be designed in such a way that participants learn how to deal with students with disabilities, how to recognize their needs, and how to involve them in the most appropriate way in the educational process. After these educations, teachers will have the necessary knowledge and skills on communication and introduction into the teaching process of students with disabilities, and students will learn the skills of sensible approach and will contribute to the integration into a society of disabled students

After that, the second stage of educations will be organized, and it will cover the education of the disadvantaged students themselves. This form of educations will have the aim of preparing students with disabilities for teaching and inclusion in the community, hence, will prepare them for more comprehensive integration into the community. After educations, disadvantaged students will adopt social skills and be prepared for regular access to school processes.

The project has an innovative approach as it involves multiple levels in the problem solving - the institution of government (Ministry of Education, Science and Youth of Canton Sarajevo), schools (secondary vocational schools), teaching staff, civil society organizations representing the interests of a particular population and disabled students. Through a comprehensive approach to educating and involving civil society, we intend to encourage greater development of inclusive teaching and educational process, to enable more students with disabilities to attend regular schools and to provide them a support of the the society and the environment, especially teachers and colleagues - other students.

The aim of the project is that Ministry of Education, Science and Youth of the Canton Sarajevo upon the successful completion of the activities and the completed report, adopt recommendations that will be made, and that will refer to each secondary vocational school, at each class of first grade, have at least one or two disabled students. This would contribute to the activation of children with disabilities in order to enable them to live properly after their education, rather than social benefits. Also, we expect the project to influence the change of awareness among students and teachers, and we will check these outcomes with an outbound test / survey after successfully held educations.

2. Activities that will be implemented

1. Mapping of the schools and informing about the number of disadvantaged students in these schools (activity during the first month of the project);
2. Preparations for Project Implementation – Request for approval by the Ministry of Education, Science and Youth for the maintenance of school education (activities during the first and second months of the project);
3. Selection of educators and training materials preparation (activity during the second month of the project);
4. Education of Teaching Staff in Schools - one education per week (activity during the third, fourth and fifth months of the project);
5. Outbound testing / survey of teaching staff on acquired skills and knowledge (activity during the fifth month of the project);
6. Education of students in schools - through workshops and interactive education (activities during the sixth and seventh months of the project);

7. Outbound Testing / Survey of Students on Acquired Skills and Knowledge (activity during the seventh month of the project);
8. Education of Disabled Students (activities during the eighth and ninth months of the project)
9. Outbound Testing / Survey of Students on Acquired Skills and Knowledge (activity during the ninth month of the project);
10. Evaluation of the project, writing of the final report, writing recommendations for the Ministry of Education, Science and Youth of Canton Sarajevo (activity during the tenth month of the project).

3. General and specific objectives

The general objective is to create conditions for the establishment of an inclusive society by improving the capacity of educational institutions, changing public awareness and access of teaching staff and students, and preparing disadvantaged students for more comprehensive integration into the community.

Specific objectives are as follows:

- 1) to contribute to the establishment of an inclusive society that provides opportunities for disadvantaged students to be equal with others in schools through the education of teaching staff and students;
- 2) to increase the sense of responsibility of decision makers through the acceptance of the idea of the project and the adoption of recommendations;
- 3) to include civil society organizations representing the interests of persons with disabilities in project activities;
- 4) to involve people with disabilities in an equal teaching process

4. Target groups and beneficiaries of the project

The target groups are, in the first row, students and secondary schools' staff; and students with disabilities. Mapping will take place through direct contact with high schools and with civil society organizations.

The beneficiaries of the project are disadvantaged students because teachers and other students will prepare themselves for everyday communication, approach and work with them; and they will also attend educations to prepare themselves for learning process in the best possible way.

We expect that at least 272 secondary school teachers will attend a process of education, and at least 840 first-grade secondary school students; as well as at least 42 disabled students who will be included in the regular teaching and learning process

5. Location of the project implementation

Project activities will be carried out in Canton Sarajevo, in the following seven secondary vocational schools:

1. High School of the Environment and wood design
2. High School for Textile, Leather and Design

3.	Middle Technical School of Graphic Technologies, Design and Multimedia Ilidza
4.	High School of Metal Professionals
5.	Secondary education and vocational training school
6.	High School of Agriculture, Nutrition, Veterinary and Service Activities
7.	Middle Business and Commercial School Sarajevo

6. Timeline

Activities	Month of the implementation										Number of months per activity
	1	2	3	4	5	6	7	8	9	10	
Mapping of the schools	X										1
Requesting permission from the Ministry of Education, Science and Youth of Canton Sarajevo for holding educations	X	X									2
Selection of educators		X									1
Preparation of the materials for educations		X									1
Education of teaching staff			X	X	X						3
Education of students						X	X				2
Education of disabled students								X	X		2
Project evaluation										X	1
Writing the final report										X	1
Writing recommendations to the Ministry of Education, Science and Youth of Canton Sarajevo										X	1

7. Funds

The amount requested from the donors: 38.063,30 USD

8. Expected results

Expected results:

1. At least 272 teachers in secondary vocational schools have attended the education process and have acquired the necessary knowledge and skills for the teaching and learning process with disadvantaged students;

2. At least 840 secondary school students attended the education process and gained the knowledge and skills required for everyday work with disadvantaged students;
3. At least 42 students with disabilities have gone through the educational process and are prepared for inclusive education;
3. At least 1000 parents are informed and closer acquainted with the goals of the educational process;
4. At least 1200 high school students are informed and closer acquainted with the goals of the educational process;
5. Created a favorable environment for increasing the number of students with disabilities in the teaching and learning process.

9. Evaluation and monitoring

Monitoring and evaluation of the project will be carried out in such a way that at the end of each of the activities that will be carried out, the planned and achieved results will be determined and any deviations from it will be realized. If the deviations are large, consideration will be given to the repetition of such activities and to determine the reasons for the deviation. Also, after the completed education, the participants will be given questionnaires for the purpose of verifying the learned content and satisfaction with the training sessions.

After successfully implemented activities, a final report will be submitted with recommendations and will be addressed to the Ministry of Education, Science and Youth of Canton Sarajevo.

Date:

Sarajevo, 31 August 2017

Name and surname of the responsible person:

Ranka Ninković-Papić

SIF in BiH BUDGET PROPOSAL

Project title:	"We need to know" - Inclusive society"	
Applicant:	Social Inclusion Foundation in Bosnia and Herzegovina (SIF in BiH)	
Total budget:	38.063,00	
Currency of the budget:	USD	

	Name of budget items	Unit	Number of units	Unit price (USD)	Total budget (USD)	Remarks
1	STAFF SALARIES			785,58	7.855,82	
1.1.	Project coordinator (gross)	month	10,00	514,48	5.144,79	A contract of employment, 50% of working time
1.2.	Administrative-financial assistant (gross)	month	10,00	271,10	2.711,03	A contract of employment, 20% of working time
2	DIRECT PROJECT COSTS				26.129,27	
2.1.	ACTIVITY 1 - Education of school staff in schools				6.766,85	Total cost for maintenance 7 training / workshops
2.1.1.	Refreshments / catering for participants of the training 1	person	38,00	12,32	468,27	High School of the Environment and wood design - 34 professors, 1 pedagogue-psychologist
2.1.2.	Refreshments / catering for participants of the training 2	person	38,00	12,32	468,27	High School for Textile, Leather and Design - 22 regular professors + 12 associate professors, 1 pedagogue-psychologist
2.1.3.	Refreshments / catering for participants of the training 3	person	45,00	12,32	554,53	Middle Technical School of Graphic Technologies, Design and Multimedia Ilidza - 41 professors, 1 pedagogue
2.1.4.	Refreshments / catering for participants of the training 4	person	44,00	12,32	542,21	High School of Metal Professionals - 41 professors
2.1.5.	Refreshments / catering for participants of the training 5	person	19,00	12,32	234,13	Secondary education and vocational training school - 14 professors, 1 intern, 1 pedagogue
2.1.6.	Refreshments / catering for participants of the training 6	person	75,00	12,32	924,21	High School of Agriculture, Nutrition, Veterinary and Service Activities - 70 professors, 1 pedagogue, 1 psychologist
2.1.7.	Refreshments / catering for participants of the training 7	person	34,00	12,32	418,98	Middle Business and Commercial School Sarajevo - 30 professors , 1 pedagogue
2.1.8.	Compensation for Educators gross (7 training / workshops)	workshop	7,00	219,22	1.534,57	Compensation for educators, engagement of an external consultant
2.1.9.	Printing and copying of training / workshop materials	work material	272,00	3,70	1.005,55	Materials for training participants / workshops
2.1.10.	Transport costs for SIF in BiH's staff	month	10,00	61,61	616,14	Local drive costs, attending meetings at the ministry, schools
2.2.	ACTIVITY 2 -Education of students in schools				15.607,27	Total cost for maintenance 7 training / workshops
2.2.1.	Refreshments / catering for participants of the training 1	person	120,00	12,32	1.478,74	High School of the Environment and wood design
2.2.2.	Refreshments / catering for participants of the training 2	person	120,00	12,32	1.478,74	High School for Textile, Leather and Design
2.2.3.	Refreshments / catering for participants of the training 3	person	120,00	12,32	1.478,74	Middle Technical School of Graphic Technologies, Design and Multimedia Ilidza
2.2.4.	Refreshments / catering for participants of the training 4	person	120,00	12,32	1.478,74	High School of Metal Professionals
2.2.5.	Refreshments / catering for participants of the training 5	person	120,00	12,32	1.478,74	Secondary education and vocational training school
2.2.6.	Refreshments / catering for participants of the training 6	person	120,00	12,32	1.478,74	High School of Agriculture, Nutrition, Veterinary and Service Activities
2.2.7.	Refreshments / catering for participants of the training 7	person	120,00	12,32	1.478,74	Middle Business and Commercial School Sarajevo
2.2.8.	Printing and copying of training / workshop materials	work material	840,00	3,70	3.105,36	Materials for training participants / workshops
2.2.9.	Compensation for Educators gross (7 training / workshops)	workshop	7,00	219,22	1.534,57	Compensation for educators, engagement of an external consultant
2.2.10.	Transport costs for SIF in BiH's staff	month	10,00	61,61	616,14	Local drive costs, attending meetings at the ministry, schools
2.3.	ACTIVITY 3 -Education of students with disabilities in schools				3.755,14	Total cost for maintenance 7 training / workshops
2.3.1.	Refreshments / catering for participants of the training 1	person	6,00	12,32	73,94	High School of the Environment and wood design
2.3.2.	Refreshments / catering for participants of the training 2	person	6,00	12,32	73,94	High School for Textile, Leather and Design
2.3.3.	Refreshments / catering for participants of the training 3	person	6,00	12,32	73,94	Middle Technical School of Graphic Technologies, Design and Multimedia Ilidza
2.3.4.	Refreshments / catering for participants of the training 4	person	6,00	12,32	73,94	High School of Metal Professionals
2.3.5.	Refreshments / catering for participants of the training 5	person	6,00	12,32	73,94	Secondary education and vocational training school
2.3.6.	Refreshments / catering for participants of the training 6	person	6,00	12,32	73,94	High School of Agriculture, Nutrition, Veterinary and Service Activities
2.3.7.	Refreshments / catering for participants of the training 7	person	6,00	12,32	73,94	Middle Business and Commercial School Sarajevo
2.3.8.	Printing and copying of training / workshop materials	work material	294,00	3,70	1.086,88	Materials for training participants / workshops
2.3.9.	Compensation for Educators gross (7 training / workshops)	workshop	7,00	219,22	1.534,57	Compensation for educators, engagement of an external consultant
2.3.10.	Transport costs for SIF in BiH's staff	month	10,00	61,61	616,14	Local drive costs, attending meetings at the ministry, schools
3.	Contingency reserve 5%	lump sum		1.699,25	1.699,25	
4.	INDIRECT COSTS				2.378,96	
	Indirect costs (max. 7%)	month	10,00	237,90	2.378,96	Telephone, internet, communal and bank charges
	TOTAL BUDGET:				38.063,30	