**Project Documentation/ Business Plan**

Introduction:

**Moringa Fruit- Tree for Orphan Child**

Cultivating Moringa fruit-trees in Ghana will serve as source of revenue and cover the educational costs for Ghanaian orphans!

ECRF has 2.5 acres of land with 120 Moringa fruit-trees in kose; a rural village in the Pusiga district in Upper East Region of Ghana. With just a small investment these trees can become fruit-bearing. The leaves and the fruits will then be sold, providing a source of revenue for its orphan’s sponsorship programs, which will be used to help cover the educational needs of the orphans and impoverished children that it looks after.

In the midst of the land maize, pepper and vegetables will be planted on separate beds to produce nutritious food to feed these orphans and the impoverished children in one village after another. The surplus will then be sold to the market to provide additional revenue.

Moringa Cultivation

The Ghana field office proposes to rehabilitate these 120 moringa trees by:

* Constructing an appropriate irrigation system on 3 acres of land
* Obtaining and utilizing the correct fertilizer to ensure trees bear fruit
* Obtaining and utilizing  the appropriate composting
* Fencing the land
* Building a dry room
* Manage the project, market and sell goods to obtain maximum value.
* Thereafter, we hope that the funds raised from the sale of the produce to the local and international market will help us to cover the costs of the orphan’s education. School costs include, but are not limited to:
* Transportation: the cost of travel to and from school
* School meals: the meals serve in school
* Medical check ups
* School supplies: books, stationary and school uniform
* Clothing: the cost of hot and wet seasons clothing for a growing child
* A Financial Stipend: support for the carer family towards the cost of food and basic necessities for the child

We hope that the forthcoming income from the sale of the Moringa fruits and leaves will be able to help contribute to these costs.

**A Moringa Tree in Your Name!**

There are 120 registered orphans and ECRF requires to kick-start this project with them this year. We are thus sponsoring trees for just $11 a tree – an incredible continuous charity project, which you can dedicate in your name or the name of a loved one (living or no longer with us).

**ANNUAL PROJECT BUDGET:**

**LOCAL CONTRIBUTION.**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTIVITY** | **DETAILS** | **GHS** | **US. DOLLARS** |
| Selection Exercise (Selection of the most needy orphans & vulnerable deplorable children) | 2 resource persons allowances @ 212.31/= per day. (three days each month) | 747.47 = | 171 |
| Stationery | 43.10 = | 9.86 |
| Transport 3.28.= per day (three days per month) | 50.57 = | 11.57 |
| Allowance | 1 program supervisor 874.25x12 | 4,496.14 = | 1,028.57 |
| **TOTAL** |  | **5,339.08=** | **1,221.00** |
| **FOREIGN( DONOR) CONTRIBUTION** |  |  |  |
| School fees (TUITION) facilitation.  61 Primary level OVC students  49 Secondary level OVC students  10 Vocational OVY students | School fees for 280 day school OVCs and OVYs students payable in three quarters.  100= x61 students x 3  193.33= x 49 students x 3  260= x 10 students x 3 | 26,664.00 =  41,408.00 =  11,365.00 = | 6,100  9,473  2,600 |
| Health, Hygiene and sanitation improvement.(Basic primary health care and support) | **(a)** **Accommodation facilities per child/student**  (i) A mattress at 305.98= $70  (ii) School Uniform at 122.39=$27  (iii) Blanket at 305.98 = $70  (iv) Pair of bed sheets at 393.41= $90  **Total costs per child 1,123.39 = $257**  **(b)First Aid medication** | 1,123.39 =  8,117.27 = | 257  1,857 |
| Scholastic Materials | **Classroom facilities per child**  (i) 1 dozen of exercise books 12.15=$2.78  (ii) 2 pens at 7.30=$1.67  (iii) 2 pencils at 4.37= $1.00  (iv) 1 geometry set 174.85= (once) +$40.00  **Total cost per child;**  **198.67= x 120x 3 quaters** | 16,362.00= | 3,743.16 |
| Administration & Contingency 10% |  | 32,123.70= | 3,149.57 |
| Examination fees 30 students @ 85,000/= |  | 4,952.54= | 485.57 |
| Annual conference for all supported children |  | 5,402.77= | 529.71 |
| Monitoring and evaluation |  | 6,797.17= | 666.43 |
| Feeding and Accommodation | A variety of nutritional foods provided to 280 children at a cost of 85,000/= per child per quarter. | 46,238.3= | 4,533.43 |
| Cost of irrigation system |  |  | 5013.13 |
| **Total** |  |  | **38,325.53** |

**PROJECT SUMMARY**

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| --- | --- | --- |
| **PROJECT BUDGET** | **GHS** | **USD** |
| **TOTAL LOCAL CONTRIBUTION** | **5,337.20** | **1,221.00** |
| **TOTAL FOREIGN CONTRIBUTION** | **164,433.00** | **37,617.66** |
| **GRAND TOTAL** | **169,770.20** | **38,838.66** |

**EXCHANGE RATE 1USD=GHS4.37**

Anyone who sponsors a tree will be emailed a PDF certificate with their designated name on, for you to print off and share with family and friends!

The Impact

Education is one of the most precious gifts we can give. In today's world, it is more important than ever to ensure children have access to a good quality education.  At school, students not only bring their minds and imaginations to life, but also empower themselves for an independent future full of opportunities.

 The project has the potential to raise $5,000 over the next 5 years for the school, in sha’ Allah, and we hope that you can join us in this innovative project!

**About El-Ehsan Charitable Relief Foundation (ECRF)**

Established in 2000, ECRF is a Ghanaian NGO working to help those affected by natural disasters, conflict and poverty.

One of our focuses is education which we believe helps to break the cycle of poverty and gives people the opportunity to educate themselves and work their own way to independence and success.

Since 2012, ECRF has been sponsoring orphan’s education in Ghana.

 We take many different approaches to education, providing schooling which is appropriate, relevant and most valuable for a student's long term needs.

**PROJECT IMPLEMENTATION:**

It will be implemented by ECRF Ghana.

With the availability of resources, the project shall be fully operational within one month and on-going depending on the agreed donor time framework. The program tends to cover duration of 5 years.

**PLANNED PROJECT ACTIVITIES 2013/2014**

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| --- | --- | --- | --- | --- |
| **ACTIVITY** | **STRATEGY** | **PERSON RESPONSIBLE** | **INDICATOR** | **RESOURCES ACQUIRED** |
| Recruit 280 orphaned and underprivileged children. | Identify vulnerable children in need of support | * Project Director * 2 resource persons * Parents / Guardians * Local councils * Religious leaders | 280 vulnerable children required | Conducive and secure environment |
| Data collection per child | Use questionnaires method and fill out child sponsorship forms | * Project Director * 2 resource persons * Parents / Guardians * Children * Local councils | Dully filled child sponsorship forms in place. | * Logistical support * Conducive environment |
| Give support to beneficiaries | Use schools organizational structure for implementation | * Project Director * 2 resource persons * Parents * Bursar * School teachers | * School fees per child * Scholastic materials given out * Nutritional foods supplied on a daily basis * Medical support | * Logistical support * Conducive environment for learning in place. * Certified medical practioners |

**16.0. SELECTION CRITERIA:**

* Most vulnerable HIV/AIDS orphaned children from old/weak grand parents and guardians.
* Children from families whose surviving parents are weak and sickly of HIV/AIDS.
* Vulnerable children from very poor household and child headed household.

**17.0. EVALUATION AND REPORTING SYSTEM:**

The project will be subject to evaluation on a quarterly basis. However, day to day monitoring of its progress will be carried out by the Project Director and the Head teachers where these children and youths attend school in consultation with the children, and the beneficiary community members to ensure attainment of the project goal. Quarterly reports are to be made to the donor agency to confirm proper and effective use of resources received. All the necessary information and photographs concerning the child (ren) will be available on request.

WORKPLAN 2017/2018

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ACTIVITY | 1ST QUARTER | | | 2ND QUARTER | | | 3RD QUARTER | | | 4TH QUARTER | | | |  | | RESPONSIBLE PERSON |
| SELECTION EXERCISE | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JUL | AUG | SEP | OCT | NOV | | DEC |  |
| Identification of HIV/AIDS orphaned & other vulnerable children |  |  | X |  |  |  |  |  |  |  |  |  |  | |  | -Project Director  - 2 resource Persons  -Field workers |
| Community meetings of Guardians and children |  |  |  | X |  |  | X |  |  |  | X |  |  | |  | -Project Director  - 2 resource persons  -Field workers |
| Provision of scholastic materials |  |  |  | X | X |  | X | X |  | X | X |  |  | |  | -Project Director  - 2 resource persons  -Field workers |
| Provision of Education |  |  |  | X | X | X | X | X | X | X | X | X | X | | X | -Selected Schools staff members. |
| Monitoring and Evaluation | X | X | X | X | X | X | X | X | X | X | X | X | X | | X | -Project Director  -Field workers |

**18.0. PROJECT SUSTAINABILITY:**

Though it’s a child support project, at the start of the project, the beneficiary community members will be mobilized and sensitized about the need to contribute positively towards the education of the OVCs and OVYs. A community management committee will be set up to which all beneficiary members will be required to contribute a substantial community fee quarterly there in putting up a trust for the long term education of these children and youths even after the end of the project.

