PROJECT PROPOSAL

NAME OF ORGANIZATION:	ADVOCACY INITIATIVE FOR DEVELOPMENT (AID)
PROJECT TITLE:	LIVELIHOOD SUPPORT AND SKILLS TRAINING FOR YOUTHS
COUNTRY/REGION:	SIERRA LEONE: WESTERN RURAL
PROJECT AREA:	FREETOWN; WESTERN RURAL AREA (Waterloo and Grafton Communities)
FUNDING AGENCY:	
DURATION OF THE PROJECT:	12 months (June 2012-May 2013)
TOTAL BUDGET REQUESTED:	\$ 72,139 (Seventy-two Thousand, One Hundred and Thirty-Nine Dollars)

1.0 MISSION STATEMENT

The Organization's mission is to promote and enhance the capabilities of children, youth and women in Sierra Leone and beyond to effect positive social change that would necessitate the development of their lives, communities and nations.

2.0 BACKGROUND INFORMATION

The Advocacy Initiative for Development (AID) is a charitable, social, non-profit, non-governmental, non-political organization seeking to advocate for the rights of humanity and render services for the holistic development of people and their communities.

AID, which was formally the Youth Empowerment for Development Movement (YEDEM) International, registered as a Youth Serving Agency with the Ministry of Youth and Sports in 2000, was very successful in transforming youths of Sierra Leone and beyond contributed immensely towards the development of youths at local, national and international levels.

AID was earlier a dream of Mr. Sylvannus S. Murray which became reality several years ago. The founder was able to use his inter-personal skills through team building to form a working group committed to the promotion of the ideals of his initiative. Through him and his group, the lives of several young people have changed by imbibing the spirit and commitment to community development as a collective approach in enhancing the socio economic living conditions of young people through making them self reliant and contributors to national development.

Starting first as YEDEM, the organization has been engaged in various programmes which include education, health care, skills training, income generation schemes, advocacy and various other interventions relative to youth empowerment, promoting women's right and emancipation and child development advocacy.

It's against this background, that YEDEM was transformed to AID and formally registered with the appropriate authorities governing NGO's in Sierra Leone.

In the past, AID has undertaken many projects with assistance of local and foreign donors and community participation. Now, AID is enjoying full confidence of donors, community and government Departments monitoring NGO works in Sierra Leone.

AID is recognized at national level due to outstanding services to the people. In fact the NGO has set new standards of community involvement in the identification of problems, proposing their solutions, making best-suited plans as per local requirement and successful execution of these plans. At all these stages consultation with community and their physical participation is ensured to achieve the best results. In turn community has also given its full support in terms of time, material, land and moral support.

An important aspect of the AID services is that women are involved for the first time in the development and educational activities at consultation, planning and execution level. They have also been provided the opportunity of skill development and micro credit to enhance their family income. Establishment of "Women Forum" is an outstanding effort of AID to provide a base to the women to get together, discuss and resolve their problems. They are provided full support to organize recreational activities for them selves. Individual support is also provided to needy women.

AID has over the years engaged in activities that are driven by programmes and policies aimed at influencing change in societies and transforming of individuals lives especially youths in positive direction.

Paramount among which are programmes that are aimed at achieving the following:

Human Rights Education: it has been discovered that the reason for the many alarming cases of abuse and violence in schools, homes and communities is due to 'the lack of knowledge about the basic human rights and the need to respect ones rights. This programme is especially designed to address these ills of society by promoting human rights education at all levels.

Gender and Women Empowerment: gender and women empowerment is a programme designed to address the challenges that women face in their homes & communities and protect their rights at all levels; also seeking to empower them with life skills training opportunities and basic management skills. The programme also seeks to raise awareness against all forms of Abuse against Women.

Child Welfare Promotion: the children constitute a very fragile part of the nation's population and are the future generation of leaders that are that are expected to take responsibility after the youths, but if they are not taken care of by giving them the required grooming, care and support to enable them grow in a healthy environment, they will not perform as expected.

Human Trafficking & Modern Slavery: This programme seeks to advocate for the eradication of modern day slavery. Despite the fact that slavery was officially abolished in the 19th century, it is still on the rise in not Africa, but other parts of the world. Millions of children, women, and men are affected. They are subjected to forced labour, forced prostitution and debt bondage on daily basis.

Democracy and Good Governance: this programme is geared towards promoting Democracy, Good Governance and a Corrupt-free society and ensuring that Youths and Women are active participants in governance at local, national and international levels.

Youth Empowerment Strategies: the goal of this programme is to foster a commitment to young people that will promote pro-social friendships, strong interpersonal skills, and reassert a sense of hope in the future. Only through personal relationships can a sense of individual responsibility be reestablished that will give youth the commitment to follow through on path to adulthood with a sense of pride and accomplishment. Through repeated failures in the classroom and the development of destructive habits, at-risk young people have lost faith in the possibilities that awaits them if they are successful in putting their lives together.

We believe that young people must be a caring, inclusive learning environment that promotes their best efforts and reinforces personal respect. Through this programme, AID seeks to advocate and create meaningful employment opportunities for youths with special emphasis on the less privileged and young women. Also, holding unto the fact that the future of young people is threatened by HIV & AIDS, the organization is maintaining an online information centre to ensuring that youth are properly informed and actively involve in combating the spread of the diseases and totally eradicate or mitigate stigma (http://www.youthagainstaids.net)

Climate Change: the programme seeks to address issues relating to climate change especially in Sierra Leone and other parts of Africa and Asia. We strongly believe that whatever we do to tackle climate change will serve as a legacy for our future generation. Climate change and global poverty have attracted a lot of attention in recent years as key global justice challenges of our times. Both are serious challenges to the future health and prosperity to our planet.

They must be combated simultaneously; we cannot take care of one without addressing the other. An effective attack on poverty and the ill-effects of climate change requires taking

comprehensive action that encompasses both issues. We cannot fight climate change without considering the rising energy needs of poor people and countries, nor can we effectively address global poverty without accounting for the impacts of climate change on agriculture, disease pattern, and violent weather events, all of which particularly impact the poorest countries.

Water Sanitation and Hygiene: water is life! It is undoubtedly true that water is a very important aspect of man's life and so also a very pertinent aspect of Human Rights. As an organization seeking to ensure the livelihood and sustainability of humanity, this programme is mainly to advocate and promote water sanitation and hygiene.

Peace and Security: in the spirit of the Earth Charter, this programme seeks to promote tolerance, nonviolence and peace by encouraging and supporting mutual understanding, solidarity, and cooperation among all citizens in Sierra Leone and beyond. Comprehensive strategies will be developed to prevent violent conflict and use collaborative problem solving to manage and resolve environmental conflicts and other disputes.

Information and Communication Technologies (ICTs): the programme seeks to promote the use of ICT's for Sustainable Peace and Development. We believe that adequate access to ICT tools especially by youths and women will contribute greatly in enhancing the development of people and their communities.

Sports: despite the fact that all work and no play make Jack a dull boy, the fair play FIFA rule is also a rule that can apply in Peace Building and Development. This initiative is directed towards promoting peace and development through sports.

Aid is committed to the proposition that poverty can be substantially reduced and eventually eradicated. It focuses it work on youth empowerment, basic education and community development and income generation.

As a charitable organization, AID works with communities, other agencies and government ministries to alleviate poverty and improve livelihood through sustainable interventions.

3.0 BACKGROUND AND PROBLEM ANALYSIS:

Analysis of the socio-economic circumstances of youth (males and females) in Sierra Leone reveals that due to various socio-cultural factors, they do not often benefit from the fruits of economic growth. Rather, economic growth often impacts their situation adversely. General socio-economic deterioration which was occasioned by the 11 year civil war exacerbated the circumstances of these marginalized groups.

The Sierra Leone National Youth Policy, which was launched by the former President of Sierra Leone, Alhaji Dr. Ahmed Tejan Kabba on 30 June 2003, defines youth as 'young men and women between the ages of 15 and 35 years'. Youths form the skeletal framework of the economy of the country and according to the 2004 National Population Census; Youth in Sierra Leone constitute about 45% of the country's 4.6 million.

It is contended that a large proportion of youth are marginalized. The worst affected groups include:

- > Youths with disabilities
- School dropouts

- > The unemployed
- > Rural youth
- > Commercial sex workers
- > Drug addicts
- ➤ Youth living with HIV/AIDS
- > Victims of sexual abuse
- Pregnant girls
- > Teenage mothers

Various estimates indicate that unemployment is the highest among youth especially between the ages of 18 and 35. The poverty profile affirms that young adults – especially between the ages of 15 and 24 are among the poorest of the poor.

It is widely claimed that economic inequity as a major factor in the recently concluded rebel war: many youth joined the ranks of the rebels in the hope of economic benefits and future security. This explains their active involvement in diamond mining, and in the widespread looting that characterized the war.

Youths have undergone violent and profound changes in the last two decades, with serious consequences for any meaningful attempts to reduce poverty in Sierra Leone. The pre war years were characterized by exclusion and very low investment in youth development and education and by hardly any real opportunities for youth employment. The war worsened this problem because it exposed them to physical violence as (combatants and as victims of war), rape, looting and drug abuse. In the post war period, direct consequences of their poverty and widespread lack of opportunities for productive engagement have included drug peddling, prostitution and theft. Owing mainly to commercial sex, which has been adopted by many youths as a means of survival, the prevalence of sexually transmitted diseases – including HIV/AIDS is on the increase.

Another consequence of youth poverty since the war has been accelerated by the pace of rural-urban migration in search of elusive opportunities – a fact which depresses production potential in the rural areas, and also leads to increased frustration of such youth in their urban destination areas.

Many people who were children during and immediately after the civil war have since turned into youths. These lost the opportunities of education and family life, and still carry with them the trauma of their war experiences. Youths are generally explosive in behaviour and difficult to control because of their varied wants. Many of them are illiterate, school dropouts, unemployed and idle, living in deplorable conditions in rural as well as urban settings.

Numerous such youths have psychosocial problems. They are social misfits and today swell the ranks of the unemployed and unemployable. Their problems also need to be addressed urgently.

4.0 PROJECT DESCRIPTION

4.1 Goal

Promote the socio-economic status of youths through capacity building for job opportunities and livelihood sustainability.

4.2 Objectives

The specific objectives of this project include:

- > To support 50 youths in small-scale enterprise development and provision of start-up grants.
- To train 100 youths in marketable vocational skills and provide start-up kits.

4.3 Duration of the Project

The project will be implemented for a period of 24 months (June 2012-June 2013).

4.4 Project area and Target Population

The project will be implemented in the targeted communities within the Western Rural Area (focusing in the Waterloo and Grafton communities).

The project will specifically target female and male youth between the ages of 15 - 35 years in the Waterloo and Grafton Communities. The target group will include vulnerable and other youth and will cater for 150 youths (75 female youth) over a one year period.

4.5 Main Component and Activities

Consistent with the above background, problem analysis, objectives and coverage, this project will utilize previous experience acquired by AID-SL over the years in the implementation of similar project activities.

4.5.1 Small-scale enterprise development:

50 youths will be organized to undertake the following main activities for this component. This will include: financial and management support to existing local artisan within the communities; remedial education for trainers and trainees; payment of stipends to trainers and trainees; providing training tool kits and organizing youths into co-operatives based on skills acquired and establishing parent committees for policy making and monitoring of training.

4.5.2 Vocational Skills Training:

100 youths will be trained in a cluster of skills identified with existing opportunities and needs in specified locations. Overall, the following disciplines will be considered as options: Auto mechanics, Carpentry, Tailoring, Hairdressing, and soap making. Literacy and numeracy skills will also be built into the training programme.

4.6 Specific Activities:

- > Skills Training Options: the need to improve the socio-economic base of youths through support to training in marketable skills, to contribute to sustainable development through enterprise development which is paramount in post conflict situations like Sierra Leone.
- Academic: as majority of the youths are illiterate/semi-illiterate it is deem necessary for basic literacy and numeracy courses to be taught in order for them to identify measurement in their various skills and also to be able to account on the small-scale business enterprises development. Notwithstanding this, awareness raising, decision making, and leadership courses will be taught.
- ➤ Workshops: three major workshops are to be conducted for capacity building of both trainers and trainees within the two year implementation period: Vocational skills curriculum review; small scale business skills Trainers' workshop; and small scale business skills Trainees' workshop.
- **Equipment and Tools:** trainees will be provided with the appropriate basic tools/equipment for the one year duration and be part of the starter package after completion of the course.
- > Supervision: AID-SL will recruit two field staff and one project manager with requisite experience to the Youth project.
- ➤ Centre Facilitators: Lead facilitators and facilitators will be identified and appointed to provide overall supervision and training respectively in each centre in the targeted communities due to the apparent absence of established vocational training centres in these communities. To ease identification, all facilitators and lead facilitators in vocational centres will be provided with identification cards (ID).
- > Stipend for Facilitators: all facilitators including lead facilitators will receive monthly stipends according to qualification and responsibilities.
- ➤ Lunch for Trainees and Facilitators: as majority of the trainees come from afar, it is deem necessary for lunch to be provided for them and the trainers to enhance quality delivery in the centres. A flat rate of ten thousand leones (le 5,000) per person will be provided.
- ➤ Light refreshment at Steering Committee Meetings: In order for the non-formal sector of the Ministry of Education Science and Technology (MEST) to be actively involved in the project, quarterly meeting with them for updates is required wherein light refreshment will be provided.
- Facilitators Coordination Meeting: in keeping abreast with what is going on in the various centres, facilitators will be required to give coverage of monthly coordination meeting, update and joint monthly plans. This will reflects stationery, lunch and transport re-funds to facilitators.
- Launching and Orientation: in order to ensure on-going sensitization and awareness raising, launching and orientation of the project as an activity per location.
- Facilitators Exchange Visit: this to enhance learning and sharing of knowledge among the facilitators for effective delivery. It will be observed once a year by each centre.
- > Caretakers and Security: for effective learning atmosphere and safety of materials and equipment in the centres caretaker should be recruited. And to also avoid loss of valuable property in the centre night security is also needed.
- > Teaching Cost: this will constitute teaching and learning material (TLM) for the various vocational skills and academic, maintenance of TLM for vocational skills (10% of procurement cost). Purchasing of T-shirt for trainees will also be costed.

➤ Operational Cost: this constitutes transportation and minimal administrative cost as related to monitoring and supervision. Hence, budget for hauling of equipment and materials, stationery and documentation during the one year will be costed.

5.0 PROJECT STRATEGY

The strategy for project implementation will fall under two distinct categories, namely general strategy approaches that cut across all the three components and those that are specific to the components.

5.1 Cross Cutting Strategy:

5.1.1 Youth Involvement and Ownership

This will include the involvement of youths in the identification of needs and supporting them on their choices, planning, implementation, monitoring and evaluation of the projects. This is to promote ownership, self esteem and control over development processes.

5.1.2 Involving Communities and other Key Players

Tapping the community's own resource potentials to implement the project through animation, participation in planning, awareness creation will be emphasized. A community based management group will be established to serve as monitoring and advisory group to the project in each location. The emergence of Community Based Management structures will be facilitated where they don't already exist. These structures will be encouraged to develop community action plans through which they can enhance community development initiatives. Youth groups will be encouraged to participate in initiatives that will emerge.

5.1.3 Advocacy

During the life of the project, AID-SL will engage in networking and collaboration with partners implementing other components of the project (Ministry of Education Science and Technology) and other agencies working in the same geographical area to enhance learning and to complement each other's effort. Linkages and alliances with government institutions, agencies and NGO's working on youth issues will be promoted to improve leverage, advocacy and learning on the subject o youths.

5.2 Specific strategy

5.2.1 Small scale enterprise development

The youth enterprise development support will compromise financial and economic assessments and small scale business management training to groups of 3-5 members. These groups will be self-managed based on systems and procedures jointly developed with AID-SL and communities. This will be closely linked with other skills as appropriate to constitute a cluster of skills in specified locations to particularly address needs of female youths and their attendant gender concerns. The schemes will be subject to regular monitoring by AID-SL and Youth Ministry.

5.2.2 Vocational Skills Training

This component will follow both formal and informal approaches to skills development based on needs assessment and skills audit activities. The main emphasis will be on providing training in the communities in which the youths are based through utilizing local apprenticeship training facilities. Existing structures/facilities offering relevant services will be identified as outlets for placement of youth. Such centres will receive support through provision of working materials and professional services for a limited period by a professional (facilitators in the required discipline) and using the trainees to enhance their practical skills.

Community training centres will be constructed or rehabilitated at strategic locations identified to serve as multi-purpose centres for training of youths who will be drawn from other satellite communities. Youths will be provided with basic training tools and materials during the training for specific period depending on the type of skill. Each training centre will offer a cluster of skills training based on the needs identified and preferred (e.g. tailoring, hairdressing, carpentry). The youths that successfully complete these apprenticeships will benefit from starter packages that will include tools and grant and will be encouraged to form co-operatives so that they can start their own businesses.

Identification of Centre and Skills:

location	Rationale	Skills Clusters
Western Rural Area (Waterloo)	 High presence of rural migrated youths who are unskilled, uneducated and unemployed Availability of local artisans for appropriate skills Available market 	CarpentryTailoringHairdressingAuto-mechanics
Western Rural Area (Grafton)	 Availability of local artisan for appropriate skills High presence of unemployed and unskilled youth 	Auto-mechanicsCarpentryTailoringHairdressing

6.0 ORGANIZATION AND MANAGEMENT:

6.1 Management and Staffing

The project will be under the overall management of the Country Director. The Head of Finance will ensure the financial management of the project. The project manager, will report directly to AID-SL Country Director in the Freetown and will be responsible for the day-to-day management of the project. The Project Manager will work directly with two (2) Project Officers to implement field level project activities. Strong links will be maintained with the Ministry of Youth and Employment to provide technical supervision. Existing and credible LNGOs and CBOs with requisite institutional capacity and experience will be encouraged to provide support for the implementation; direct supervision and monitoring of work in close collaboration with trained community structures, animation and youth beneficiary groups.

AID-SL operates a computerized accounting system for the recording and reporting of transactions. The accountability system includes the production of monthly activity progress reports, quarterly variance reports derived from monthly management accounts that show planned expenditure, actual

expenditure, utilization levels and variances. AID-SL accountability systems and procedures will be strictly followed and adhered to in the use of funds committed to the project.

6.2 Experience in Implementing Youth Development and Social Integration Project

In Sierra Leone, AID has a wealth of experience in implementing youth projects. Over the years AID was among the implementing agency of the "youth in crisis" project and had engaged in in-depth consultations with youth and parents in several locations across the country. Following this, AID has since responded to the findings of the consultations by providing support for youths in the area of Skills Development and Employment, Income Generation, Sensitization and Training. Specifically, AID is engaged in the construction of a training centre at Wellington, supporting youth in Hairdressing and Tailoring

As part of its national peace building strategy, AID is engaged in the placement of youth with institution and local artisans for skills training, sensitization and training of youths through thematic workshops on key youth related issues such as peace building, reconciliation and conflict resolution, civic responsibility; enterprise development training for youths in Freetown. AID has supported youth leaders training in basic computer software and is presently engage with the trainings of CSO'S in basic computer software in Freetown.

The successful implementation of these interventions has been possible as a result of the invaluable support of various international and local partner organizations such as Develop Africa, Amnesty International SL, Ministry Youth Education and Sports, Peacelinks SL etc.

All programmes were implemented with the sole objective of resorting youth livelihoods and dignity through sustainable intervention.

7.0 PROJECT SUSTAINABILITY PLAN

The project design envisages continuity by the end of the funding period. The following steps will be taken to ensure constructive disengagement with project beneficiaries:

- ➤ Development and creation of alternative skills for self-employment: the project will promote the development and creation of skills that will provide opportunities for self employment of beneficiaries. It is felt that once self-employed persons are organized to live and work together to address their common problems, they are less likely to depend on external support.
- > Involvement of beneficiaries at all levels: the project will be demystified with the participation of all stakeholders through various sensitization activities and this process will continue through out the life of the project. It is felt that the involvement of all beneficiaries will not only create local capacity but will also foster the sense of ownership and control of the project.
- > Training and institution building: beneficiary training in productive skills, leadership and management will be the vehicle to accelerate the process of transformation or change in the society. Youths, especially female youths will be particularly focused for the various training activities. With start-up kits, beneficiaries will be encouraged to work in groups to address their common problems.
- ➤ **Investment in micro-finance activities:** beneficiaries will be encouraged to work in small groups to embark on income generation activities with a view to revolving funds to allow for growth and expansion. By small-business training acquired they can sustain their finance.

➤ Community service information collection and analysis: the project will involve the consistent collection and analysis of information through networking, collaboration and partnership to guide the process of implementation. Such information will be fed back to communities and other agencies for the purpose of replication and to guide the phase out process. The project will also facilitate the linkage of communities to essential service providers and information sources at phase out.

8.0 PROJECT MONITORING PLAN

Monitoring will be carried out throughout the life span of the project. AID-SL staff and the project beneficiaries will play a major participatory role in the entire monitoring process.

A framework for monitoring and evaluation, including measuring the impact of this intervention will be agreed with the intended beneficiaries, the management committees and members of the community.

The following indicators will be monitored:

- Youth participation in skills training and literacy classes
- > Youths successfully completing skills training
- Micro businesses established by youths and levels of profitability
- Progress in understanding of participatory development concepts
- > Community training centres constructed or rehabilitated and used
- Number of youths trained and co-operatives established
- Community initiatives involving youths

Data on the above indicators will be collected through the following means:

- ➤ Work schedules of field staffing overseeing implementation of the project
- Monthly activity implementation reports by field staff, in collaboration with Centre leader
- > Field visit and project review reports by Programme Managers and other project support staff
- Quarterly progress reports to donor by project manager; and
- ➤ Half yearly progress reports to donor

9.0 IMPLEMENTATION SCHEDULE

The activity schedule for twelve months of the project implementations has been drafted and shown below. Subsequent annual schedule will be drawn base on the reality on ground.

	2012			2013								
Activity		J	A	S	О	N	D	J	F	M	A	M
1.0Management Arrangement												
Installation and management of the Team	X											
Organize for office rental/refurbishment		X										
Selection, recruitment of project staff		X										
Preparation of the work plan and related Operation			X									
Ensure visibility of the project			X									
												<u> </u>
2.0Small scale enterprise development												<u> </u>
Identification of targeted beneficiaries			X									
 Training in basic enterprise skills including small business development and management for facilitators 						X	X	X				
 Training in basic enterprise skill including small business development and management for trainees 								X	X			
Facilitate formation of co-operatives ventures								X	X	X		
Procure and distributes start up grants											X	X
3.0 Skills development												
Community sensitization on project concepts and expectations		X	X	X	Х							
Identify targeted beneficiaries		X	X									
Identify and engage local artisans			X	X								
Train in basic vocational skills for youths								X	X	X	X	X
Provide incentives to community trainers and trainees								X	X	X	X	X
Provide training tools						X	X	X				
Establish parent committees								X	X			
Provide start up kits												
4.0 Project review and evaluation											X	X

10.0 RISKS

Risk Identified	Impact	Probability
	High/med/low	High/med/low
Bad weather coupled with	Medium	Medium
rough terrain can impede	Interfere with movement	Could be more serious in
movement	beneficiaries.	slum/hillside
Delay in fund	Medium	Low
	Project implementation will be	Follow up with the donor and
	stalled	provide timely responses
Limited community and youth	Medium	Medium
cooperation	Project implementation will be	Sensitization of community
	hampered	members
Huge youth expectation	High	Medium
	Limits youths participation and	Sensitization and ensure
	apathy	greater participation of youths
		in project implementation

BUDGET

PROJECT DURATION=12 Months	Unit	Number of Units	Duration	Unit Rate (\$)	Total (\$)
1.0 Human Resource					
1.1 Salaries(gross amount)					5850
Project Officers(100% of salary)	person	3	13	150	
1.2 Per diem project staff		1	8	15	120
Project Officers(1) quarterly visits to HQ for 2days)	person				
Sub Total- Human Resources					5970
2.0 Equipment and Supplies					
2.1 Purchase of motor bikes	Per bike	2	1	1000	2000
Sub Total Equipment and Supplies					2000
3.0 Local Office/Project cost					
3.1 Office rental/refurbishment in one	house	1	1	3000	3000
of the target communities					
3.2 Motor bike running cost					
Fuel (2 bikes)	litres	100	12	4	4800
Lubricates	Litres	2	12	2	48
3.3 consumables –office supplies	Bulk	1	12	30	360

Office stationery and supplies					
3.4 Other Service (tel, electricity,	person	2	12	8	198
maintenance)	'				
Telephone bill(Top up cards					
Sub Total Local Office/Project Cost					12406
4.0 Other Office cost					
4.1 Auditing Cost	Per	1	1	150	150
Auditing fees	annum				
4.2 Evaluation cost	Per	1	1	150	150
End of project evaluation	evaluation				
4.3 Financial service (bank guarantee	Per	12	1	20	240
cost etc)	month				
Bank Charges					
Sub Total Other Office Cost					540
5.0 cost of					
conferences/seminars/training	1				
5.1 meetings with stakeholders from	quarter	5	3	6	90
MYES					
Refreshment		<u> </u>			
Transport	quarter	5	3	6	90
5.2 Training workshop in group					
organisation and management for 30					
group leaders					
Transport refund	person	30	2	4	240
Per diem	person	30	2	4	240
Lunch and tea break	Person	40	2	5	400
Hall Rental	Day	2	1	100	200
Training materials	Bulk	1	1	50	50
Facilitation fees	person	2	2	30	120
Sub Total					1430
5.3 Train 50 persons in basic enterprise development skills					
Transport refund	person	50	5	4	1000
Lunch and tea breaks	person	55	5	3	825
Hall Rental	Day	2	1	100	200
Training materials	Bulk	1	1	50	50
Facilitation fees	Person	2	5	50	500
Sub Total	. 273011	_			2575
6.0 Skill Development					
Training in basic vocational skills for					
youths					
6.1 Hair dressing					
Trainers fees	person	2	12	15	360
Trainees stipend	person	25	12	10	3000
Lunch	person	27	12	2	648
6.2 Tailoring	Person	<u>-</u>			0.0
Trainers fees	person	2	12	15	360
Trainees stipend	person	25	12	10	3000
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Lunch	persons	27	12	2	648
6.3 Auto mechanics					
Trainers fees	person	2	12	15	360
Trainee stipend	person	25	12	10	3000
Lunch	person	27	12	2	648
6.4 Carpentry					
Trainer fees	person	2	12	15	360
Trainee stipend	person	25	12	10	3000
Lunch	person	27	12	2	648
6.5 Training materials					
Hair dressing	person	25	1	100	2500
Tailoring	person	25	1	100	2500
Auto mechanics	person	25	1	100	2500
Carpentry	person	25	1	100	2500
6.6 Start-up Toolkits					
Assorted start-up toolkits for the	person	100	1	150	15000
above groups					
Sub Total Skills Development					41032
7.0 Provision of start-up grants for small	person	50	1	55	2750
scale enterprise development					
Sub Total Small Scale Enterprise					2750
Development					
8.0 Total					66703
9.0 Administrative Costs (5%)					3335
10.0 Total eligible project cost (8. +9.)					70038
11.0 Contingency reserve (3%)					2101
12. 0Total costs (10. +11.)					72139

NOTE TO THE BUDGET:

Facilitation fee: Facilitation fee varies depending on the type of training and location.

Total number of beneficiaries: 150 (50% female)

Vocational skills training=100

Small scale enterprise development=50